

**WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY
NOTICE OF MEETING**

TO: THE BOARD OF DIRECTORS OF THE WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of the West Travis County Public Utility Agency (“WTCPUA”) will hold its regular meeting at 10:00 a.m. on Thursday, September 21, 2017, at City of Bee Cave City Hall, 4000 Galleria Parkway, Bee Cave, Texas. The following matters will be considered and may be acted upon at the meeting.

The Consent Agenda allows the Board of Directors to approve all routine, non-controversial items with a single motion, without the need for discussion by the full Board. Any item may be removed from the Consent Agenda and considered individually upon request of a Board member.

Public comments will be accepted only during designated portions of the Board meeting. Citizens wishing to address the Board should complete the citizens’ communication form provided at the entrance to the meeting room so they may be recognized to speak. Speakers will be limited to three minutes to facilitate the opportunity to comment by all those so interested and to support the orderly flow of the meeting.

I. CALL TO ORDER

II. ESTABLISH QUORUM

III. PUBLIC COMMENT

IV. CONSENT AGENDA (R. Pugh)

- A. Approve minutes of August 17, 2017 Board Meeting.**
- B. Approve payment of outstanding invoices and other related bookkeeping matters.**
- C. Approve Contractor Pay Requests including:**
 - 1. Pay Application Final to Austin Engineering Co., Inc. for Spillman Liner Project (\$57,964.61).**
- D. Approve Service Extension Requests (SERs), including location maps for:**
 - 1. Dripping Springs Water Supply Corporation (DSWSC), 1.5 MGD, (290 System).**

- E. Approve Developer Reimbursements to:**
 - 1. Glen Rose Development Corporation, \$15,257.**
 - 2. Steven W. Gurasich, Jr. (Formerly Southwest Travis County, Ltd.), \$231,760.**
- F. Approve Agreement with Vintage IT Services (\$3157/month).**
- G. Approve CP and Y design services proposals for:**
 - 1. Water Treatment Plant rehabilitation project (\$195,060).**
 - 2. Lakepointe manhole rehabilitation project (\$66,100).**

V. STAFF REPORTS

- A. General Manager’s Report (R. Pugh).**
- B. Controller’s Report (J. Smith).**
- C. Engineer’s Report (D. Lozano)**
 - 1. Capital Improvements Plan Update.**
 - 2. Breakout of LUE commitments to 71 and 290 systems.**

(These items may be taken into Executive Session under the consultation with attorney exception).
- D. Operations Report (T. Cantu)**
 - 1. Lakepointe WWTP total and odor control hard/soft costs.**

VI. OLD BUSINESS

- A. Discuss, consider and take action regarding pending and/or anticipated litigation, including:**
 - 1. Cause No. D-1-GN-16-000538; *Travis County Municipal Utility District No. 12 vs. Public Utility Commission of Texas* in the 250th District Court of Travis County, Texas (D. Klein).
 - 2. *Travis County Municipal Utility District No. 12 v. West Travis County Public Utility Agency; in the 201st Judicial District Court, Travis County, Texas; Cause No. D-1-GN-16-002274* (D. Klein).
 - 3. *William R. Holms v. West Travis County Public Utility Agency; in Travis County Court of Law #2; C-1-CV-17-003601* (S. Albright).

(These items under VI.A may be taken into Executive Session under the consultation with attorney exception).

- B. Discuss, consider and take action on PUA Certificate of Convenience and Necessity (CCN), including (S. Roberts/D. Klein):**
 - 1. Boundary definition.**
 - 2. Constraints on ability of PUA to sell water, if any.**
 - 3. Bond Counsel concerns.**
- C. Discuss, consider and take action on Investment Policy including (J. Smith/R. Pugh).**
 - 1. Proposal for investment services by Sterling Capital Management, LLC and BB&T.**

VII. NEW BUSINESS

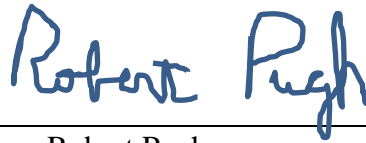
- A. Discuss, consider, and take action regarding determination of water treatment plant allocation and capital improvements projects (CIP) within the Highway 290 and Highway 71 Systems, including (S. Roberts):**
 - 1. Developing policies and procedures to seek guidance from the Participating Entities regarding service priorities;**
 - 2. Establishing committees of the Board for the Highway 290 and Highway 71 Systems to facilitate development of service allocation recommendations.**
- B. Discuss, consider, and take action regarding review of current and future CIP projects to determine impacts relating to cost, impact fees, rates, and bonded indebtedness (S. Roberts).**
- C. Discuss, consider and take action on Memo of Understanding between Municipal Utility District No. 5 and WTCPUA regarding granting of easements for Second Raw Water Line pursuant to the Participant Agreement (S. Roberts/S. Albright).**
(This item may be taken into Executive Session under the real estate exception).
- D. Discuss, consider and take action on CIP easements including (D. Lozano).**
 - 1. Raw Water Line No. 2 Easements Status.**
 - 2. 1340 Transmission Main Easements Status.***(These items may be taken into Executive Session under the consultation with attorney and real estate exceptions).*
- E. Discuss, consider and take action on FY 18 Budget: (J. Smith).**
- F. Discuss, consider and take action on Cost Reimbursement Agreement with ERG Belterra, LTD for repairs to damage of WTCPUA 20” US 290 Transmission Main, and relocation of said Main (R. Pugh).**
- G. Approve Murfee Engineering design and inspection services proposal for:**

1. **Relocation of U.S. 290 Water Main, \$15,000 time and materials for defined scope of services, not to exceed, ERG Belterra LTD project, to be reimbursed by ERG Belterra LTD (R. Pugh).**

- H. **Discuss, consider and take action on existing and past PUA staff performance reviews, wages, salaries, terminations, separation agreements, and related matters (R. Pugh/S Albright).**
(This item may be taken into Executive Session under the consultation with attorney and personnel matters exception).

VIII. ADJOURNMENT

Dated: September 14, 2017



Robert Pugh
WTCPUA General Manager

The Board of Directors may go into Executive Session, if necessary, pursuant to the applicable section of Subchapter D, Chapter 551, Texas Government Code, of the Texas Open Meetings Act, on any of the above matters under the following sections: Texas Government Code Ann. 551.071 – Consultation with Attorney; Texas Government Code Ann. 551.072 – Real and Personal Property; Texas Government Code Ann. 551.074 – Personnel Matters. No final action, decision, or vote will be taken on any subject or matter in Executive Session.

The West Travis County Public Utility Agency is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Robert Pugh, General Manager at (512) 263-0100 for information.