

**WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY  
NOTICE OF MEETING**

**TO: THE BOARD OF DIRECTORS OF THE WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY AND TO ALL OTHER INTERESTED PERSONS:**

Notice is hereby given that the Board of Directors of the West Travis County Public Utility Agency (“WTCPUA”) will hold its regular meeting at 10:00 a.m. on Thursday, March 15, 2018 at City of Bee Cave City Hall, 4000 Galleria Parkway, Bee Cave, Texas. The following matters will be considered and may be acted upon at the meeting.

The Consent Agenda allows the Board of Directors to approve all routine, non-controversial items with a single motion, without the need for discussion by the full Board. Any item may be removed from the Consent Agenda and considered individually upon request of a Board member.

*Public comments will be accepted only during designated portions of the Board meeting. Citizens wishing to address the Board should complete the citizens’ communication form provided at the entrance to the meeting room so they may be recognized to speak. Speakers will be limited to three minutes to facilitate the opportunity to comment by all those so interested and to support the orderly flow of the meeting.*

**I. CALL TO ORDER**

**II. ESTABLISH QUORUM**

**III. PUBLIC COMMENT**

**IV. CONSENT AGENDA (R. Pugh)**

- A. Approve minutes of February 15, 2018 regular Board Meeting.**
- B. Approve payment of outstanding invoices and other related bookkeeping matters.**
- C. Approve Service Extension Requests (SERs) including location maps for:  
1. Morgan Tract Bee Cave, 83 water and 83 wastewater LUEs, 71 System.**
- D. Approve Professional Services Agreement with Halff and Associates, Inc. for Service and Development policy MOU water quality reviews.**
- E. Approve First Amendment with ERG Belterra, LTD for \$6,000 in additional water line engineering services, reimbursable to WTCPUA, for the Belterra Commercial Project.**

- F. Approve easements for City of Bee Cave Pedestrian Trails at Gateway to Falconhead and adjacent areas.**
- G. Approve purchase of replacement vehicle for PUA Operations Fleet through Buy Board approved vendor Caldwell Country and declare replacement vehicle as surplus property:**
  - 1. Replace PUA Unit 003, 2003 Ford F250, ¾ ton pick-up with 2018 Chevrolet Colorado 4X2 Extended Cab Pick-up, \$22,720.**
- H. Approve developer reimbursement in the amount of \$229,260.33 for Lazy Nine MUD 1A/NASH Sweetwater, LLC.**
- I. Approve Easement Agreement with John Carrell for the 1340 Transmission Main Project.**
- J. Approve Pay Application No. 1 for the 1340 Elevated Storage Tank Project to Landmark Structures I, O.P. for \$28,975**

**V. STAFF REPORTS**

- A. General Manager’s Report (R. Pugh).**
- B. Controller’s Report (J. Smith).**
- C. Engineer’s Report (D. Lozano/J. Coker) including:**
  - 1. Capital Improvements Plan Update.**
  - 2. Impact Fee Study Update.**
- D. Operations Report (T. Cantu) including:**
  - 1. TLAP/210 effluent usage and pond levels.**

**VI. OLD BUSINESS**

- A. Discuss, consider and take action regarding pending and/or anticipated litigation, including:**
  - 1. Travis County Municipal Utility District No. 12 v. West Travis County Public Utility Agency; in the 201st Judicial District Court, Travis County, Texas; Cause No. D-1-GN-16-002274 (D. Klein).*
  - 2. William R. Holms v. West Travis County Public Utility Agency; in Travis County Court of Law #2; C-1-CV-17-003601 (S. Albright).*

*(These items under VI.A may be taken into Executive Session under the consultation with attorney exception).*

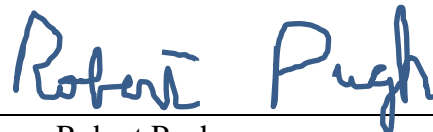
- B. Discuss, consider and take action on amendments to WTCPUA Service and Development Policies (D. Lozano/R. Pugh).**  
*(This item may be taken into Executive Session under the consultation with attorney exception).*

**VII. NEW BUSINESS**

- A. Discuss, consider and take action on FY2017 Independent Auditor’s Report and Audited Financial Statements and Supplemental Information for year ended September 30, 2017.**
- B. Discuss, consider and take action on Independent Auditor Procedures Report of Reimbursable Costs for Highpointe Phase 5, Section 3.**
- C. Discuss, consider and take action on office building options for WTCPUA Administration and Customer Service operations (R. Pugh).**
- D. Discuss, consider and take action on FY2019 wholesale and retail rate study per Agreement with Heddin Consultants, Inc. in the amount of \$41,680 (J. Smith/R. Pugh/N. Heddin).**
- E. Discuss, consider and take action on Murfee Engineering Company, Inc. engineering modelling and analysis fee estimate of \$25,170 for:  
1. Supplemental 1.5 MGD capacity request to DSWSC 1.5MGD SER approved on August 17, 2017, 290 System (S. Roberts).**

**VIII. ADJOURNMENT**

Dated: March 8, 2018



Robert Pugh  
WTCPUA General Manager

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The Board of Directors may go into Executive Session, if necessary, pursuant to the applicable section of Subchapter D, Chapter 551, Texas Government Code, of the Texas Open Meetings Act, on any of the above matters under the following sections: Texas Government Code Ann. 551.071 – Consultation with Attorney; Texas Government Code Ann. 551.072 – Real and Personal Property; Texas Government Code Ann. 551.074 – Personnel Matters. No final action, decision, or vote will be taken on any subject or matter in Executive Session.

The West Travis County Public Utility Agency is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Robert Pugh, General Manager at (512) 263-0100 for information.