

MINUTES OF SPECIAL MEETING OF  
THE BOARD OF DIRECTORS OF THE  
WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY

January 15, 2025

Board:

Scott Roberts, President  
Jack Creveling, Vice President  
Walt Smith, Secretary/Treasurer  
Mike Barron, Director  
Andrew Clark, Director

Staff and Consultants:

Jennifer Riechers, Agency General Manager  
Jennifer Smith, Agency Controller  
Lauren J. Kalisek (Lloyd Gosselink Rochelle & Townsend, P.C.), Agency General Counsel  
Lauren Binger (Lloyd Gosselink Rochelle & Townsend, P.C.), Agency General Counsel  
Jason Baze (Murfee Engineering Company, Inc.), District Engineer

**I. CALL TO ORDER**

The meeting was called to order by President Roberts at 1:04 p.m.

**II. ESTABLISH QUORUM**

A quorum was established with the above-referenced Directors, staff and consultants present.

**III. PUBLIC COMMENT**

Jim Koerner provided comment. Mr. Koerner is a resident of the Belvedere community. Mr. Koerner commended the WTCPUA for installation of smart meters and allowing users to manage their water usage. He asked the Board how the WTCPUA planned to hold people accountable for watering during restrictions. Mr. Koerner stated that he would like to remind the Board of its obligation to provide water services particularly in light of the fires in California and the possibility of something similar happening in this area. He asked the Board to accelerate capital improvement projects so the issue of low/no water pressure in the Belvedere community could be resolved.

Director Roberts asked Ms. Riechers about the violation process. Ms. Riechers responded that a letter is sent to the resident after their first violation. Ms. Riechers continued that a second violation would incur a fine of \$250 with each subsequent violation resulting in increased fines. Director Roberts asked if service may be terminated for failure to pay fines. Ms. Riechers advised service could be terminated for failure to follow watering restrictions once notice has been given. Director Roberts stated that the WTCPUA nor any other water service guarantees fire flow.

Pat Sinnott provided comment. Ms. Sinnott stated she is the President of the Lake Pointe Homeowners Association. She stated she would like to thank Jennifer Riechers and Leo Cruz for keeping her community apprised of wastewater treatment plant construction. Ms. Sinnott reported that odors were still being reported intermittently. She stated the odor complaints were reported to the WTCPUA and Texas Commission on Environmental Quality. Ms. Sinnott stated she hopes that the wastewater treatment plant construction is finalized this week. She continued, she would like to ensure there is language in the permit to protect the Lake Pointe Community particularly pertaining to scheduling and budget items related to the decommissioning of the plant and turnover to the Bohl's Wastewater Treatment Plant. Ms. Sinnott stated she would like the Agency to involve the community in these efforts.

President Roberts announced the Board would convene in Executive Session at 1:12 p.m. under the consultation with attorney exception. President Roberts announced that regular session would reconvene at 2:18 p.m. No action was taken.

#### IV. NEW BUSINESS

**A. Discuss, consider and take action regarding Supplemental Wholesale Service Agreement for Anarene/Double L project in City of Dripping Springs Wholesale Service Area (W. Smith).**

*(This item may be taken into Executive Session under the consultation with attorney exception).*

This item was taken into Executive Session under the consultation with attorney exception. The Board provided direction to Staff and consultants.

**MOTION:** A motion was made by Director Smith to authorize the General Manager to negotiate and execute an amendment to the Supplemental Wholesale Agreement with the City of Dripping Springs for the Anarene project to provide an extension of time for payment of reservation fees in exchange for the developers dedication of site location of elevated storage tank (EST) and related easements for EST location to the WTCPUA. The motion was seconded by Director Roberts.

The vote was taken with the following result:

Voting Aye: Unanimous

Voting Nay:

Abstained:

Absent:

**B. Discuss, consider and take action on Order Approving Amendments to the WTCPUA's Land Use Assumptions, Capital Improvement Plan and Water Impact Fees (J. Riechers).**

*(This item may be taken into Executive Session under the consultation with attorney exception).*

This item was taken into Executive Session under the consultation with attorney exception.

**MOTION:** A motion was made by Director Roberts to approve the Capital Improvement Plans, Land Use Assumptions and increase the Water Impact Fee by 50% of the maximum allowable rate increase effective January 15, 2025. The motion was seconded by Director Smith.

The vote was taken with the following result:

Voting Aye: Unanimous

Voting Nay:

Abstained:

Absent:

- C. Discuss, consider and take action on Order Approving Amendments to the WTCPUA's Land Use Assumptions, Capital Improvement Plan and Wastewater Impact Fees (J. Riechers).**  
*(This item may be taken into Executive Session under the consultation with attorney exception).*

This item was taken into Executive Session under the consultation with attorney exception.

**MOTION:** A motion was made by Director Roberts to approve the Capital Improvement Plans, Land Use Assumptions and increase the Wastewater Impact Fee by 50% of the maximum allowable rate increase effective January 15, 2025. The motion was seconded by Director Smith.

The vote was taken with the following result:

Voting Aye: Unanimous

Voting Nay:

Abstained:

Absent:

- D. Discuss, consider and take action regarding updates to WTCPUA policy regarding Impact Fees (S. Roberts).**  
*(This item may be taken into Executive Session under the consultation with attorney exception).*

This item was taken into Executive Session under the consultation with attorney exception. Board provided direction to Staff and consultants.

- E. Discuss, consider and take action on Order Setting Public Hearings on Amendments to the WTCPUA's Water and Wastewater Land Use Assumptions, Capital Improvement Plans and Impact Fees (L. Kalisek).**

This item was presented by Lauren Kalisek. No action was taken on this item.

- F. Discuss, consider and take action on legal obligations regarding ownership and use of WTCPUA facilities and property (L. Kalisek).**  
*(This item may be taken into Executive Session under the consultation with attorney exception).*

This item was taken into Executive Session under the consultation with attorney exception. The Board provided direction to Staff and consultants. No action was taken on this item.

- G. Discuss, consider, and take action regarding a Resolution of the Board of the West Travis County Public Utility Agency determining the necessity and authorizing the possible use of eminent domain to condemn permanent waterline easement interests in and to approximately 0.0258 acre and 0.0120 acre, and temporary construction easement interests in and to approximately 0.1945 acre and 0.2707 acre located at RM 620 and Bee Cave Parkway owned by the City of Bee Cave Texas and required for construction of the proposed 1175 Waterline Extension project (Parcels 11 & 14). (J. Riechers).**  
*(This item may be taken into Executive Session under the consultation with attorney exception).*

MOTION: A motion was made by Director Roberts to approve item IV.G, as presented in the Board Packet. The motion was seconded by Director Smith.

The vote was taken with the following result:

Voting Aye: Directors Roberts, Smith, Creveling and Barron


Voting Nay:

Abstained: Director Clark

Absent:

The meeting was adjourned by President Roberts at 2:21p.m.

PASSED AND APPROVED this 20th day of February 2025.

  
~~Walt Smith, Secretary~~ Mike Barron, Asst. Sec.  
Board of Directors