

**WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY
NOTICE OF MEETING**

TO: THE BOARD OF DIRECTORS OF THE WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of the West Travis County Public Utility Agency (“WTCPUA”) will hold its regular meeting at 1:00 p.m. on Thursday, June 16, 2022 at Bee Cave City Hall, 4000 Galleria Parkway, Bee Cave, Texas.

The following matters will be considered and may be acted upon at the meeting.

The Consent Agenda allows the Board of Directors to approve all routine, non-controversial items with a single motion, without the need for discussion by the full Board. Any item may be removed from the Consent Agenda and considered individually upon request of a Board member.

Public comments will be accepted only during designated portions of the Board meeting. Citizens wishing to address the Board should complete the Public Comment Form provided at the entrance to the meeting room so they may be recognized to speak. Speakers will be limited to three minutes to facilitate the opportunity to comment by all those so interested and to support the orderly flow of the meeting.

I. CALL TO ORDER

II. ESTABLISH QUORUM

III. PUBLIC COMMENT

IV. CONSENT AGENDA (J. Riechers)

- A. Approve minutes of April 21, 2022 regular Board Meeting.**
- B. Approve payment of invoices and other bookkeeping matters;**
- C. Ratify payments of Contractor Pay Requests paid in May, 2022 including:**
 - 1. Qro Mex Construction Co. Inc., Pay Application 3, \$167,777.47, Sawyer Ranch 1340 Water Main Conversion;**
 - 2. Preload, LLC, Pay Application 5, \$358,370.88, Hamilton Pool Road Ground Storage Tank 2;**
 - 3. G Creek, Pay Application 2, \$19,533.21, Permanganate Chemical Feed Relocation;**

4. **DN Tanks, Inc., Pay Application 18, \$8,900.81, Southwest Parkway Ground Storage Tank 2;**

5. **Process Water Technologies, Pay Application 1, \$73,900.00, Wastewater Sludge Dewatering Equipment.**

D. Approve Change Order for:

1. **Preload, LLC, Change Order 1, (\$114,600.00), Hamilton Pool Road Ground Storage Tank 2;**

2. **G Creek, Change Order 3, \$14,682.89, Permanganate Chemical Feed Relocation.**

E. Approve payment of Contractor Pay Requests including:

1. **Payton Construction Inc., Pay Application 15 and Final, \$89,324.05, County Line 1308 to 1340 Pump Station Conversion;**

2. **Preload, LLC, Pay Application 6, \$156,126.59, Hamilton Pool Road Ground Storage Tank 2;**

F. Approve Amendment to Non Standard Service Agreement for Fitzhugh 83 (Orchard Ranch).

G. Approve proposal for purchase of Raw Water Pump #4 (5 Year Plan), Pump Solutions, Inc., \$211,745.

V. OLD BUSINESS

A. Discuss, consider and take action on amendment of Water Capital Improvement Plan regarding transmission main from Hamilton Pool Road to Crumley Road. (S. Roberts).

(This item may be taken into Executive Session under the consultation with attorney exception).

VI. NEW BUSINESS

A. Discuss, consider and take action on FY 2022 Budget Amendment (J. Smith).

B. Discuss, consider and take action on Service Availability Letters for:

1. **300 Grace Lane, 31 Water LUEs, 71 System.**

2. **HEB 33, 68 LUEs, 290 System.**

C. Discuss, consider and take action on Non Standard Service Agreement for:

1. 300 Grace Lane, 31 Water LUEs, 71 System.
2. HEB 33, 68 LUEs, 290 System.


- D. **Discuss, consider and take action on plan for growth on 290 system.**
(This item may be taken into Executive Session under the consultation with attorney exception).
- E. **Discuss, consider and take action on hiring a consultant to facilitate obtaining interconnect agreement for water service (S. Roberts).**
(This item may be taken into Executive Session under the consultation with attorney exception).
- F. **Discuss, consider and take action on status of PUA plat notes on projects within participating entity jurisdictions (S. Roberts).**
(This item may be taken into Executive Session under the consultation with attorney exception).
- G. **Discuss, consider and take action on Memorandum of Agreement with Lake Pointe MUD regarding conveyance of property at 3100 and 3012 Napa Dr. (J. Riechers).**
- H. **Discuss, consider and take action on Request for Adjustment to Project Budget, Lake Pointe Lift Station Rehab, \$38,575.00 (G. Murfee).**
- I. **Discuss, consider and take action on Recommendation of Award for Trautwein Road Waterline Relocation Project (G. Murfee).**
- J. **Discuss, consider and take action on Reimbursement Agreement with HEB #33 for 16" CIP 1240 transmission main (G. Murfee).**
- K. **Discuss, consider and take action on Recommendation of Award for Uplands Water Treatment Plant Renovation Project (J. Riechers).**
- L. **Discuss, consider and take action on Recommendation of Award for Water Sludge Dewatering Equipment (G. Murfee).**
- M. **Discuss, consider and take action on Amendment to WTCPUA Bylaws related to board meeting schedule (S. Roberts).**
- N. **Discuss, consider and take action on potential sale of WTCPUA property (17 acre tract on Hwy. 71) (J. Creveling).**
(This item may be taken into Executive Session under the real property matters exception).

VII. STAFF REPORTS

- A. **General Manager’s Report (J. Riechers).**
- B. **Controller’s Report (J. Smith).**
- C. **Operations Report (E. Morgan).**
- D. **Engineer’s Report (G. Murfee) including:**
 - 1. **Capital Improvements Plan Update**

VIII. ADJOURNMENT

Dated: June 12, 2022



Jennifer Riechers
WTCPUA General Manager

The Board of Directors may go into Executive Session, if necessary, pursuant to the applicable section of Subchapter D, Chapter 551, Texas Government Code, of the Texas Open Meetings Act, on any of the above matters under the following sections: Texas Government Code Ann. 551.071 – Consultation with Attorney; Texas Government Code Ann. 551.072 – Real and Personal Property; Texas Government Code Ann. 551.074 – Personnel Matters. No final action, decision, or vote will be taken on any subject or matter in Executive Session.

The West Travis County Public Utility Agency is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Jennifer Riechers, General Manager at (512) 263-0100 for information.