

**WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY
NOTICE OF MEETING**

TO: THE BOARD OF DIRECTORS OF THE WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of the West Travis County Public Utility Agency (“WTCPUA”) will hold a meeting at 1:00 p.m. on Thursday, October 20, 2022 at Bee Cave City Hall, 4000 Galleria Parkway, Bee Cave, Texas.

The following matters will be considered and may be acted upon at the meeting.

Public comments will be accepted only during designated portions of the Board meeting. Citizens wishing to address the Board should complete the Public Comment Form provided at the entrance to the meeting room so they may be recognized to speak. Speakers will be limited to three minutes to facilitate the opportunity to comment by all those so interested and to support the orderly flow of the meeting.

I. CALL TO ORDER

II. ESTABLISH QUORUM

III. PUBLIC COMMENT

IV. CONSENT AGENDA

A. Approve minutes:

- 1. June 16, 2022 Regular board meeting;**
- 2. September 1, 2022 Special board meeting.**

B. Approve payment of invoices.

C. Approve Quarterly Investment Report

D. Approve proposal for:

- 1. Austin Armature Works, LP, \$72,394.15, High Service Pump #2.**

E. Ratify payments approved by General Manager:

- 1. Pumps, Motors & Controls, Inc., \$44,960.00, Falconhead Golf Course Control Panel replacement;**
- 2. Dedicated Controls, LLC, \$44,835.75, Finish the Upper Wireless Backbone.**

- F. Approve Contractor Pay Requests including:**
- 1. Preload, LLC, Pay Application #9, \$3,782.69, Hamilton Pool Road GST 2;**
 - 2. G Creek Construction, Inc., Pay Application #4, \$102,461.50, Permanganate Chemical Feed Relocation;**
 - 3. G Creek Construction, Inc., Pay Application #5, \$29,400.81, Permanganate Chemical Feed Relocation;**
 - 4. B-5 Construction Co., Inc., Pay Application #3, \$126,469.21, County Line 1420 Pump Station Upgrades;**
 - 5. S.J. Louis Construction of Texas Ltd., Pay Application #2, \$637,276.86, 1080 24" Transmission Main-Segment A;**
 - 6. S.J. Louis Construction of Texas Ltd., Pay Application #3, \$217,535.70, 1080 24" Transmission Main-Segment A;**
 - 7. Qro Mex Construction Co. Inc., Pay Application #4, \$314,812.31, Sawyer Ranch 1340 Water Main Conversion;**
 - 8. G Creek Construction, Inc., Pay Application #1, \$178,357.75, Water Treatment Plant Renovation.**

- G. Approve Change Orders for:**
- 1. S.J. Louis Construction of Texas Ltd., Change Order 2, \$88,357.50, 1080 24" Transmission Main-Segment A.**

H. Award Contract Services Agreement to Brenntag Southwest for water and wastewater chemicals through September 30, 2023.

I. Approve Letter of Engagement with Maxwell, Locke & Ritter for 2022 Audit.

J. Approve TCDRS contribution rates for 2023.

V. NEW BUSINESS

A. Discuss, consider and take action on Wholesale Agreement with City of Dripping Springs for Anarene (Double L Ranch) (J. Riechers).

- B. Discuss, consider and take action on Service Availability Letter for:**
- 1. West Cypress Hills, 931 Water LUEs, 71 System;**
 - 2. Pearl at Bee Cave, 165 Water and 164 Wastewater LUEs, 71 System;**
 - 3. Pearl Townhomes at Bee Cave, 42 Water and 41 Wastewater LUEs, 71 System;**
 - 4. Kalterra Dripping Springs Apartments, 177 Water LUEs, 290 System;**
 - 5. Huthnance Ranch, 81 Water LUEs, 71 System.**

- C. Discuss, consider and take action on Non Standard Service Agreement for:**
- 1. The Pearl at Bee Cave;**
 - 2. Pearl Townhomes at Bee Cave;**

3. Kalterra Dripping Springs Apartments;

- D. Discuss, consider and take action on Order Amending WTCPUA's Tariff related to Raw Water/Treated Effluent/Reclaimed Water Rate, Reservation Fee charges and Surcharges Related to Wholesale Contract Requirements (J. Riechers)**
- E. Discuss, consider and take action on annual review of General Manager contract (L. Kalisek).**
(This item may be taken into Executive Session under the personnel exception.)
- F. Discuss, consider and take action on Dripping Springs Tower Lease Agreement with LCRA (J. Riechers).**
- G. Discuss, consider and take action on Amendment to the Engineering Services Agreement with Murfee Engineering Company (J. Riechers).**
- H. Discuss, consider and take action on Request from Murfee Engineering to amend the project budget for Trautwein Road Water Main Relocation. (G. Murfee).**
- I. Discuss, consider and take action on memo regarding Alternate Project Delivery Methods for the Uplands Water Treatment Plant Expansion (G. Murfee).**
- J. Discuss, consider and take action on memo regarding building size options for the Uplands Water Treatment Plant Expansion (G. Murfee).**
- K. Discuss, consider and take action on additional water supply from Travis County WCID 20 (L Kalisek).**
- L. Discuss, consider and take action on award of bid to T. Morales Company Electric & Controls, Ltd, \$331,700.00 for generator at County Line 1420 Pump Station (J. Riechers).**
- M. Discuss, consider and take action on proposal from Malone Wheeler, Inc for Emergency Power Generator at Southwest Parkway Pump Station (J. Riechers).**
- N. Discuss, consider and take action on consideration of termination of MUD 12 Wholesale Agreement (J. Riechers).**
(This item may be taken into Executive Session under the consultation with attorney exception.)
- O. Discuss, consider and take action to adopt an order amending the West Travis County Public Utility Agency's Water Conservation Plan (D. Klein).**

P. Discuss, consider and take action on proposal from Murfee Engineering Company, Inc. for Southwest Parkway Pump Station Expansion Project (G. Murfee).

Q. Discuss, consider and take action of future meeting schedule (J. Riechers).

VI. STAFF REPORTS

A. General Manager’s Report (J. Riechers).

B. Controller’s Report (J. Smith).

C. Operation’s Report (C. Jeffrey).

**D. Engineering Report (G. Murfee) including:
1. Capital Improvements Plan Update.**

VII. ADJOURNMENT

Dated: October 14, 2022



Jennifer Riechers
WTCPUA General Manager

The Board of Directors may go into Executive Session, if necessary, pursuant to the applicable section of Subchapter D, Chapter 551, Texas Government Code, of the Texas Open Meetings Act, on any of the above matters under the following sections: Texas Government Code Ann. 551.071 – Consultation with Attorney; Texas Government Code Ann. 551.072 – Real and Personal Property; Texas Government Code Ann. 551.074 – Personnel Matters. No final action, decision, or vote will be taken on any subject or matter in Executive Session.

The West Travis County Public Utility Agency is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Jennifer Riechers, General Manager at (512) 263-0100 for information.