

**WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY  
NOTICE OF MEETING**

**TO: THE BOARD OF DIRECTORS OF THE WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY AND TO ALL OTHER INTERESTED PERSONS:**

Notice is hereby given that the Board of Directors of the West Travis County Public Utility Agency (“WTCPUA”) will hold its regular meeting at 10:00 a.m. on Thursday, August 17, 2017, at City of Bee Cave City Hall, 4000 Galleria Parkway, Bee Cave, Texas. The following matters will be considered and may be acted upon at the meeting.

The Consent Agenda allows the Board of Directors to approve all routine, non-controversial items with a single motion, without the need for discussion by the full Board. Any item may be removed from the Consent Agenda and considered individually upon request of a Board member.

*Public comments will be accepted only during designated portions of the Board meeting. Citizens wishing to address the Board should complete the citizens’ communication form provided at the entrance to the meeting room so they may be recognized to speak. Speakers will be limited to three minutes to facilitate the opportunity to comment by all those so interested and to support the orderly flow of the meeting.*

**I. CALL TO ORDER**

**II. ESTABLISH QUORUM**

**III. PUBLIC COMMENT**

**IV. CONSENT AGENDA (R. Pugh)**

- A. Approve minutes of July 20, 2017 Board Meeting.**
- B. Approve payment of outstanding invoices and other related bookkeeping matters.**
- C. Approve Contractor Pay Requests including:
  - 1. Pay Application No. 16 for SH71 1280 Elevated Storage Tank Project.**
  - 2. Pay Application No. 2 for Bohl’s CCNG Gravity Effluent Line.****
- D. Approve Service Extension Requests (SERs), including location maps for:
  - 1. Dripping Springs Water Supply Corporation (DWSC), 1.5 MGD, (290 System).****
- E. Approve Developer Reimbursements to:
  - 1. Glen Rose Development Corporation, \$15,257.****

2. **Steven W. Gurasich, Jr. (Formerly Southwest Travis County, Ltd.), \$231,667.**

**F. Approve Agreement with Murfee Engineering Company, Inc.**

**G. Approve Agreement with CP and Y, Inc.**

**V. STAFF REPORTS**

**A. General Manager's Report (R. Pugh).**

**B. Controller's Report (J. Smith).**

**C. Engineer's Report (C. Wilson)**

1. **Capital Improvements Plan Update.**
  - a). **Raw Water Line No. 2 Easements Status**
  - b). **1340 Transmission Main Easements Status**
2. **Operations Report.**
3. **Breakout of commitments to 71 and 290 systems.**

*(Items under V.C 1. may be taken into Executive Session under the real estate exception).*

**VI. OLD BUSINESS**

**A. Discuss, consider and take action regarding pending and/or anticipated litigation, including:**

1. Cause No. D-1-GN-16-000538; *Travis County Municipal Utility District No. 12 vs. Public Utility Commission of Texas* in the 250<sup>th</sup> District Court of Travis County, Texas (D. Klein).
2. *Travis County Municipal Utility District No. 12 v. West Travis County Public Utility Agency; in the 201st Judicial District Court, Travis County, Texas; Cause No. D-1-GN-16-002274* (D. Klein).
3. *William R. Holms v. West Travis County Public Utility Agency; in Travis County Court of Law #2; C-1-CV-17-003601* (S. Albright).

*(These items under VIA may be taken into Executive Session under the consultation with attorney exception).*

**B. Discuss, consider and take action on process of amending Impact Fee Study, including Attorney General Opinion (D. Klein).**

**C. Discuss, consider and take action regarding establishment of bulk water fill stations in the WTCPUA service area (S. Roberts).**

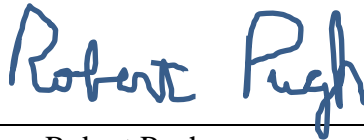
## **VII. NEW BUSINESS**

- A. Discuss, consider and take action on PUA salary study.**  
*(This item may be taken into Executive Session under the personnel exception).*
- B. Discuss, consider and take action on General Manager annual review.**  
*(This item may be taken into Executive Session under the personnel exception).*
- C. Discuss, consider and take action on Amendments to Murfee Engineering Work Authorizations, including:**
  - 1. TLAP Major Amendment Application**
  - 2. SH71 1280 Elevated Storage Tank Construction Administration**
  - 3. 1340 Water Line Additional Services**
  - 4. Crystal Mountain EST Service Area Control Valve**
- D. Discuss, consider and take action on PUA Certificate of Convenience and Necessity (CCN), including (S. Roberts):**
  - 1. Boundary definition.**
  - 2. Constraints on ability of PUA to sell water, if any.**
  - 3. Bond Counsel concerns.**
- E. Discuss, consider and take action on watering restrictions, including (S. Roberts):**
  - 1. Necessity of watering restrictions in 71 system.**
  - 2. Necessity of watering restrictions across entire system.**
- F. Discuss, consider and take action on MUD 22 request for Attorney General Opinion regarding PUA Service and Development Policies.**  
*(This item may be taken into Executive Session under the consultation with attorney exception).*
- G. Discuss, consider and take action on Investment Policy including (J. Smith/R. Pugh).**
  - 1. Proposal for investment services by Sterling Capital Management, LLC and BB&T.**
- H. Discuss, consider and take action on FY 18 Budget Work Session No. 2, including draft expenditure budgets for: (J. Smith).**
  - 1. General Operating Fund.**
  - 2. Facilities Fund.**
  - 3. Impact Fee Fund.**
  - 4. Capital Projects Fund.**
  - 5. Rate Stabilization Fund.**
  - 6. Debt Service Fund.**

- I. **Discuss, consider and take action regarding consolidation of West Travis County MUD No. 5 and West Travis County MUD No. 3.**  
*(This item may be taken into Executive Session under the consultation with attorney exception).*
  
- J. **Discuss, consider and take action regarding FY 17 Audit Engagement Letter from Maxwell, Locke and Ritter.**

**VIII. ADJOURNMENT**

Dated: August 11, 2017



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Robert Pugh  
WTCPUA General Manager

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The Board of Directors may go into Executive Session, if necessary, pursuant to the applicable section of Subchapter D, Chapter 551, Texas Government Code, of the Texas Open Meetings Act, on any of the above matters under the following sections: Texas Government Code Ann. 551.071 – Consultation with Attorney; Texas Government Code Ann. 551.072 – Real and Personal Property; Texas Government Code Ann. 551.074 – Personnel Matters. No final action, decision, or vote will be taken on any subject or matter in Executive Session.

The West Travis County Public Utility Agency is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Robert Pugh, General Manager at (512) 263-0100 for information.