

**WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY
NOTICE OF MEETING**

TO: THE BOARD OF DIRECTORS OF THE WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of the West Travis County Public Utility Agency (“WTCPUA”) will hold its regular meeting at 10:00 a.m. on Thursday, November 16, 2017 at City of Bee Cave City Hall, 4000 Galleria Parkway, Bee Cave, Texas. The following matters will be considered and may be acted upon at the meeting.

The Consent Agenda allows the Board of Directors to approve all routine, non-controversial items with a single motion, without the need for discussion by the full Board. Any item may be removed from the Consent Agenda and considered individually upon request of a Board member.

Public comments will be accepted only during designated portions of the Board meeting. Citizens wishing to address the Board should complete the citizens’ communication form provided at the entrance to the meeting room so they may be recognized to speak. Speakers will be limited to three minutes to facilitate the opportunity to comment by all those so interested and to support the orderly flow of the meeting.

I. CALL TO ORDER

II. ESTABLISH QUORUM

III. PUBLIC COMMENT

IV. CONSENT AGENDA (R. Pugh)

- A. Approve minutes of October 19, 2017 Board Meeting.**
- B. Approve payment of outstanding invoices and other related bookkeeping matters.**
- C. Approve Contractor Pay Requests including:
1. Lake Pointe WWTP Improvements Project, PrimeSpec Construction LLC, \$30,640.35**
- D. Approve Engineer’s Estimate and Contract awards, including estimated impact to bond debt, Impact Fees, expenses, and rates for:
1. US 290 1340 Elevated Storage Tank Project.
2. Raw Water Intake Expansion and Rehabilitation Project.
3. CFG Industries, LLC, Water Tank Painting and Pump Station Rehabilitation, \$654,500.**

- E. Approve 30% Developer Reimbursement Payment to CCNG in the amount of \$420,124.62 for Spanish Oaks Section VII.**
- F. Approve Revised Non-Standard Service Agreement for Burba Property, 75 Water LUEs, 290 System.**

V. STAFF REPORTS

- A. General Manager's Report (R. Pugh).**
- B. Controller's Report (J. Smith).**
- C. Engineer's Report (D. Lozano)**
 - 1. Capital Improvements Plan Update.**
- D. Operations Report (T. Cantu).**
 - 1. PRV Maintenance, Repair and Replacement Update.**

VI. OLD BUSINESS

- A. Discuss, consider and take action regarding pending and/or anticipated litigation, including:**
 - 1. Travis County Municipal Utility District No. 12 v. West Travis County Public Utility Agency; in the 201st Judicial District Court, Travis County, Texas; Cause No. D-1-GN-16-002274 (D. Klein).*
 - 2. William R. Holms v. West Travis County Public Utility Agency; in Travis County Court of Law #2; C-1-CV-17-003601 (S. Albright).*

(These items under VI.A may be taken into Executive Session under the consultation with attorney exception).

VII. NEW BUSINESS

- A. Discuss, consider and take action on water bill complaint from Trice Humpert, 22 Long Creek Road, Austin, TX 78737 (S. Roberts).**
- B. Discuss, consider and take action on Amendment to Murfee Engineering Co., Inc. Work Authorizations, including (D. Lozano):**
 - 1. 1340 Water Line: Preparation/Approval of Plans and Specifications.**
- C. Discuss, consider and take action on Impact Fee Study Update proposal from Murfee Engineering Co., Inc. (R. Pugh/J. Smith).**
 - 1. LUE Assessment, land use assumptions, and CIP development.**

- D. Discuss, consider and take action on Impact Fee Study Update proposal from Nelisa Heddin Consultants, Inc. (R. Pugh/J. Smith).**
 - 1. Impact Fee determination.**
 - 2. Impact Fee Fund policy, purposes and cash management.**

- E. Discuss, consider and take action on proposed change to PUA Personnel Policies addressing Responsibility and Authority (Chain of Command) regarding Controller position (S. Roberts).**

(This item may be discussed in Executive Session under the consultation with attorney exception and personnel matters exception).

- F. Discuss, consider and take action on date of December, 2017 Board Meeting (R. Pugh).**

VIII. ADJOURNMENT

Dated: November 9, 2017

Robert Pugh
 WTCPUA General Manager

 The Board of Directors may go into Executive Session, if necessary, pursuant to the applicable section of Subchapter D, Chapter 551, Texas Government Code, of the Texas Open Meetings Act, on any of the above matters under the following sections: Texas Government Code Ann. 551.071 – Consultation with Attorney; Texas Government Code Ann. 551.072 – Real and Personal Property; Texas Government Code Ann. 551.074 – Personnel Matters. No final action, decision, or vote will be taken on any subject or matter in Executive Session.

The West Travis County Public Utility Agency is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Robert Pugh, General Manager at (512) 263-0100 for information.