

**WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY
NOTICE OF MEETING**

TO: THE BOARD OF DIRECTORS OF THE WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of the West Travis County Public Utility Agency (“WTCPUA”) will hold its regular meeting at 10:00 a.m. on Thursday, February 15, 2018 at City of Bee Cave City Hall, 4000 Galleria Parkway, Bee Cave, Texas. The following matters will be considered and may be acted upon at the meeting.

The Consent Agenda allows the Board of Directors to approve all routine, non-controversial items with a single motion, without the need for discussion by the full Board. Any item may be removed from the Consent Agenda and considered individually upon request of a Board member.

Public comments will be accepted only during designated portions of the Board meeting. Citizens wishing to address the Board should complete the citizens’ communication form provided at the entrance to the meeting room so they may be recognized to speak. Speakers will be limited to three minutes to facilitate the opportunity to comment by all those so interested and to support the orderly flow of the meeting.

- I. CALL TO ORDER**
- II. ESTABLISH QUORUM**
- III. PUBLIC COMMENT**
- IV. CONSENT AGENDA (R. Pugh)**
 - A. Approve minutes of January 18, 2018 regular Board Meeting.**
 - B. Approve payment of outstanding invoices and other related bookkeeping matters.**
 - C. Approve Service Extension Requests (SERs) including location map for:
1. Beerburg Brewery, 11 water LUEs, 290 System.**
 - D. Approve developer reimbursement for Bee Cave Oaks Development, \$27,893.**
 - E. Approve 30% developer reimbursement for CCNG, Spanish Oaks Section VIII, \$581,021.37.**

- F. Ratify Reclaimed Water Use Agreement with St. Croix Capital Advisors, LLC for Gateway to Falconhead.**
- G. Authorize General Manager to approve assignment of reimbursement rights from CCNG Development, Inc. to Comerica Bank.**
- H. Approve Second Amendment to Non-Standard Service Agreement for extension of time for the Park at Bee Cave.**
- I. Approve purchase of operations truck with capacity to tow trailer with mini-excavator or backhoe, 2018 Ford F350 4 x 2 Supercab, from BuyBoard vendor Caldwell Country, \$36,825.**
- J. Approve Professional Services Agreement with Murfee Engineering Co., Inc. for CIP Project: 1240 Conversion at the County Line Pump Station, \$5,120, including location map, 290 system.**
- K. Approve award of construction contract for CIP Project for 1340 Transmission Main to S.J. Louis of Texas, Ltd. for \$2,313,549.42, including location map, 290 System.**

V. STAFF REPORTS

- A. General Manager's Report (R. Pugh).**
- B. Controller's Report (J. Smith).**
- C. Engineer's Report (D. Lozano/J. Coker) including:**
 - 1. Capital Improvements Plan Update.**
 - 2. Impact Fee Study Update.**
- D. Operations Report (T. Cantu)**

VI. OLD BUSINESS

- A. Discuss, consider and take action regarding pending and/or anticipated litigation, including:**
 - 1. Travis County Municipal Utility District No. 12 v. West Travis County Public Utility Agency; in the 201st Judicial District Court, Travis County, Texas; Cause No. D-1-GN-16-002274 (D. Klein).*
 - 2. William R. Holms v. West Travis County Public Utility Agency; in Travis County Court of Law #2; C-1-CV-17-003601 (S. Albright).*

(These items under VI.A may be taken into Executive Session under the consultation with attorney exception).

VII. NEW BUSINESS

- A. Discuss, consider and take action on Amendment to Purchasing Policy for recurring purchases and related matters (J. Smith).**
- B. Discuss, consider and take action on aged meter replacement policy including replacement plan for manual read meters (R. Pugh/T Cantu).**
- C. Discuss, consider and take action on amendments to WTCPUA Service and Development Policies (D. Lozano/R. Pugh).**
(This item may be taken into Executive Session under the consultation with attorney exception).

VIII. ADJOURNMENT

Dated: February 9, 2018



Robert Pugh
WTCPUA General Manager

The Board of Directors may go into Executive Session, if necessary, pursuant to the applicable section of Subchapter D, Chapter 551, Texas Government Code, of the Texas Open Meetings Act, on any of the above matters under the following sections: Texas Government Code Ann. 551.071 – Consultation with Attorney; Texas Government Code Ann. 551.072 – Real and Personal Property; Texas Government Code Ann. 551.074 – Personnel Matters. No final action, decision, or vote will be taken on any subject or matter in Executive Session.

The West Travis County Public Utility Agency is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Robert Pugh, General Manager at (512) 263-0100 for information.