

**WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY  
NOTICE OF MEETING**

**TO: THE BOARD OF DIRECTORS OF THE WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY AND TO ALL OTHER INTERESTED PERSONS:**

Notice is hereby given that the Board of Directors of the West Travis County Public Utility Agency (“WTCPUA”) will hold its regular meeting at 10:00 a.m. on Thursday, December 13, 2018 at City of Bee Cave City Hall, 4000 Galleria Parkway, Bee Cave, Texas. The following matters will be considered and may be acted upon at the meeting.

The Consent Agenda allows the Board of Directors to approve all routine, non-controversial items with a single motion, without the need for discussion by the full Board. Any item may be removed from the Consent Agenda and considered individually upon request of a Board member.

*Public comments will be accepted only during designated portions of the Board meeting. Citizens wishing to address the Board should complete the citizens’ communication form provided at the entrance to the meeting room so they may be recognized to speak. Speakers will be limited to three minutes to facilitate the opportunity to comment by all those so interested and to support the orderly flow of the meeting.*

**I. CALL TO ORDER**

**II. ESTABLISH QUORUM**

**III. PUBLIC COMMENT**

**IV. CONSENT AGENDA (R. Pugh)**

**A. Approve minutes of November 15, 2018 regular Board Meeting.**

**B. Approve payment of invoices and other related bookkeeping matters.**

**C. Approve Contractor Pay Requests including:**

- 1. SJ Louis Construction of Texas., Ltd. Pay Request No. 5, \$368,180.53, 1340 Transmission Main Project.**
- 2. CFG Industries, LLC, Pay Request No. 10, \$78,755, Water Tank and Pump Stations Improvements Project.**
- 3. Landmark Structures I, LP, Pay Request No. 8, \$183,948.50, 1340 Elevated Storage Tank Project.**
- 4. Travis Industries, LLC, Pay Request No. 1, \$66,713.75, Uplands WTP and HS Pump Station Improvements Project.**

- D. Approve Contractor Change Orders including:**
  - 1. SJ Louis Construction of Texas., Ltd. Change Order No. 2, \$61,844.45, 1340 Transmission Main Project.**
- E. Approve Non-Standard Service Agreements (NSSAs) for:**
  - 1. Forbes Tract, 107 Water LUEs, 290 System.**

**V. STAFF REPORTS**

- A. General Manager's Report (R. Pugh).**
- B. Controller's Report (J. Smith).**
- C. Engineer's Report (D. Lozano/J. Coker) including:**
  - 1. Capital Improvements Plan Update.**
- D. Operations Report (T. Cantu).**

**VI. OLD BUSINESS**

- A. Discuss, consider and take action regarding pending and/or anticipated litigation, including:**
  - 1. William R. Holms v. West Travis County Public Utility Agency; in Travis County Court of Law #2; C-1-CV-17-003601 (S. Albright).*
  - 2. John Hatchett, Sandra Hatchett and JPH Capital, LLP v. West Travis County Public Utility Agency; in the 201st Judicial District Court, Travis County, Texas; Cause No. D-1-GN-18-001654 (S. Albright).*

*(These items under VI.A may be taken into Executive Session under the consultation with attorney exception).*
- B. Discuss, consider and take action on employee annual reviews and compensation (R. Pugh).**

*(This item may be taken into Executive Session under the personnel or consultation with attorney exception).*
- C. Discuss, consider and take action on annual review and compensation of General Manager (R. Pugh).**

*(This item may be taken into Executive Session under the personnel or consultation with attorney exception).*
- D. Discuss, consider and take action regarding Wholesale Water Supply Agreement Between the WTCPUA and the City of Dripping Springs, and**

related water service issues in Hays County (S. Roberts). *(This item may be taken into Executive Session under the consultation with attorney exception).*

- E. **Discuss, consider and take action on Murfee Engineering Company additional fee requests for Raw Water Line No. 2, Permitting, ACI Consulting, \$31,652 (D. Lozano).**

## **VII. NEW BUSINESS**

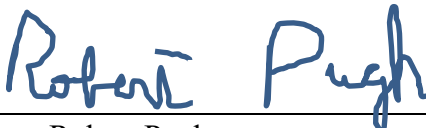
- A. **Discuss, consider and take action on Beneficial Re-Use Agreement with CCNG, Inc. (R. Pugh/D. Klein).**
- B. **Discuss, consider and take action on Conveyance Agreements to convey facilities to the WTCPUA from the following (S. Albright):**
  - 1. **Sweetwater Crossing Phase 2.**
  - 2. **Pure Wash Car Wash.**
  - 3. **LTISD Middle School No. 3.**
- C. **Discuss, consider and take action on 2-year Extension of Developer Letter Agreement between WTCPUA and (S. Albright):**
  - 1. **Driftwood Investments, Inc. (23 LUEs)**
  - 2. **Driftwood Austin, LLC (230 LUEs).**
- D. **Discuss, consider and take action on Consent to Assignments for (J. Smith/S Albright):**
  - 1. **Driftwood Investments, Inc. to Maile's Development Company, 230 Water LUEs, 290 System.**
  - 2. **Maile's Development Company to Driftwood Austin, LLC, 230 Water LUEs, 290 System.**
- E. **Discuss, consider and take action on Murfee Engineering Company engineering services proposals including (D. Lozano):**
  - 1. **WTCPUA Zebra Mussels Control System, \$73,690.**
- F. **Discuss, consider and take action on Equipment Return and Release Agreement between LCRA and WTCPUA (R. Pugh/R. Ramirez).**  
*(This item may be taken into Executive Session under the consultation with attorney exception).*
- G. **Discuss, consider and take action on Annual Review of WTCPUA Investment Policy (J. Smith).**
- H. **Discuss, consider and take action on WTCPUA approval of discounted, lump sum payoff to Bee Cave Oaks, Inc. regarding developer reimbursement liability (J. Smith).**

*(This item may be taken into Executive Session under the consultation with attorney exception).*

- I. Discuss, consider and take action on authorizing staff to pursue issuance of up to \$20M in bonds for final LCRA installment payment and capital projects (J. Smith).**

**VIII. ADJOURNMENT**

Dated: December 7, 2018

  
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Robert Pugh  
WTCPUA General Manager

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The Board of Directors may go into Executive Session, if necessary, pursuant to the applicable section of Subchapter D, Chapter 551, Texas Government Code, of the Texas Open Meetings Act, on any of the above matters under the following sections: Texas Government Code Ann. 551.071 – Consultation with Attorney; Texas Government Code Ann. 551.072 – Real and Personal Property; Texas Government Code Ann. 551.074 – Personnel Matters. No final action, decision, or vote will be taken on any subject or matter in Executive Session.

The West Travis County Public Utility Agency is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Robert Pugh, General Manager at (512) 263-0100 for information.