

**WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY  
NOTICE OF MEETING**

**TO: THE BOARD OF DIRECTORS OF THE WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY AND TO ALL OTHER INTERESTED PERSONS:**

Notice is hereby given that the Board of Directors of the West Travis County Public Utility Agency (“WTCPUA”) will hold its regular meeting at 10:00 a.m. on Thursday, March 21, 2019 at City of Bee Cave City Hall, 4000 Galleria Parkway, Bee Cave, Texas. The following matters will be considered and may be acted upon at the meeting.

The Consent Agenda allows the Board of Directors to approve all routine, non-controversial items with a single motion, without the need for discussion by the full Board. Any item may be removed from the Consent Agenda and considered individually upon request of a Board member.

*Public comments will be accepted only during designated portions of the Board meeting. Citizens wishing to address the Board should complete the citizens’ communication form provided at the entrance to the meeting room so they may be recognized to speak. Speakers will be limited to three minutes to facilitate the opportunity to comment by all those so interested and to support the orderly flow of the meeting.*

**I. CALL TO ORDER**

**II. ESTABLISH QUORUM**

**III. PUBLIC COMMENT**

**IV. CONSENT AGENDA (R. Pugh)**

- A. Approve minutes of February 21, 2019 regular Board Meeting.**
- B. Approve payment of invoices and other related bookkeeping matters including:**
- C. Approve Contractor Pay Requests including:**
  - 1. SJ Louis Construction of Texas., Ltd. Pay Request No. 8, \$502,590.29, 1340 Transmission Main Project.**
  - 2. Landmark Structures I, LP, Pay Request No. 11, \$178,310.25, 1340 Elevated Storage Tank Project.**
  - 3. Travis Industries, LLC, Pay Request No. 4, \$67,270.45, Uplands WTP and HS Pump Station Improvements Project.**
  - 4. RTS Water Solutions, LLC, Pay Request No. 1, \$32,243.32, Manual Meter Replacement Project.**

- D. Approve Amendment 3 to Live Oak Springs Non-Standard Service Agreement (NSSA).**
- E. Approve Facilities Conveyance Lease Agreement between WTCPUA and Greenhawe WCID No. 2.**
- F. Approve Agreement with the City of Bee Cave Police Department for security services at WTCPUA Board Meetings.**
- G. Approve purchase of replacement Lift Station No. 14 pump from Pump Solutions, Inc. in the amount of \$38,199.**
- H. Approve Utility Conveyance Agreement between WTCPUA and Saturn Five Signal Hill, LLC (Signal Hill Estates Subdivision).**

**V. OLD BUSINESS**

- A. Discuss, consider and take action regarding pending and/or anticipated litigation, including (S. Albright/D. Klein):**
  - 1. William R. Holms v. West Travis County Public Utility Agency; in Travis County Court of Law #2; C-1-CV-17-003601 (S. Albright).*
  - 2. John Hatchett, Sandra Hatchett and JPH Capital, LLP v. West Travis County Public Utility Agency; in the 201st Judicial District Court, Travis County, Texas; Cause No. D-1-GN-18-001654 (S. Albright).*
  - 3. John Hatchett, Sandra Hatchett and JPH Capital, LLP v. West Travis County Public Utility Agency, No. 03-18-00668-CV in the Court of Appeals for the Third District of Texas at Austin.*

*(These items under V.A may be taken into Executive Session under the consultation with attorney exception).*
- B. Discuss, consider, and take action on legislative efforts and legislation in the 86th Legislative Session (S. Albright).**

*(This item may be taken into Executive Session under the consultation with attorney exception).*

**VI. NEW BUSINESS**

- A. Discuss, consider and take action on FY 2018 Audit by Maxwell, Locke and Ritter, LLP (J. Smith).**
- B. Discuss, consider and take action to approve a resolution authorizing the issuance of “West Travis County Public Utility Agency Revenue Bonds, Series 2019”; providing the terms and conditions of the bonds and resolving**

**other matters incident and related to the issuance, payment, security, sale, and delivery of the bonds, including the approval of the distribution of an official statement relating thereto; authorizing the execution of a paying agent/registrar agreement and a bond purchase agreement; and providing an effective date for payment of the final LCRA installment payment and costs of Capital Improvement Projects (G. Kimball/J. Smith).**

- C. Discuss, consider, and take action regarding engineering services proposals from Murfee Engineering, Inc. (D. Lozano).**
  - 1. County Line 1340 Pump Station design, approval and construction administration, (\$284,235).**
- D. Review, discuss, receive direction, and take possible action on revised WTCPUA Non-Standard Service Agreement (NSSA) template (S. Albright).**  
*(This item may be taken into Executive Session under the consultation with attorney exception).*
- E. Discuss, consider, and take action regarding Signal Hill Commercial Non-Standard Service Agreement (NSSA), including location map, 30 Water LUEs, 290 System (R. Ramirez/S. Albright).**
- F. Review, discuss, receive direction, and take possible action on draft Resolution Regarding Request by the WTCPUA to the Participating Entities to use Eminent Domain Authority (S. Albright).**  
*(This item may be taken into Executive Session under the consultation with attorney exception and real and personal property exception).*
- G. Review, discuss, receive direction, and take possible action on draft Memorandum of Understanding between the WTCPUA and City of Bee Cave regarding the ability of the WTCPUA to request that the City of Bee Cave use its eminent domain authority to condemn property for water and wastewater facilities within the jurisdiction of the City. (S. Albright).**  
*(This item may be taken into Executive Session under the consultation with attorney exception and real and personal property exception).*
- H. Review, discuss, receive direction, and take possible action on draft Resolution Regarding Request by the WTCPUA to the City of Bee Cave to use Eminent Domain Authority for the Manly Tract (S. Albright).**  
*(This item may be taken into Executive Session under the consultation with attorney exception and real and personal property exception).*
- I. Review, discuss, receive direction, and take possible action regarding Wholesale Agreements review (J. Coker/R. Pugh).**  
*(This item may be taken into Executive Session under the consultation with attorney exception).*

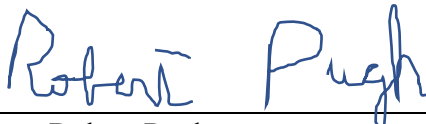
- J. Review, discuss, receive direction, and take possible action regarding update to Service Extension Request (SER) application form (J. Coker).**
- K. Review, discuss, receive direction, and take possible action regarding Draft Update to WTCPUA Water Conservation and Drought Contingency Plan (D. Lozano/T. Cantu/D. Klein/R. Pugh).**

**VII. STAFF REPORTS**

- A. General Manager’s Report (R. Pugh).**
- B. Controller’s Report (J. Smith) including:**
  - 1. FY2019 and FY2020 Budget and Rate Planning Calendar.**
- C. Engineer’s Report (D. Lozano/J. Coker) including:**
  - 1. Capital Improvements Plan Update.**
- D. Operations Report (T. Cantu).**

**VIII. ADJOURNMENT**

Dated: March 15, 2019

  
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 Robert Pugh  
 WTCPUA General Manager

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 The Board of Directors may go into Executive Session, if necessary, pursuant to the applicable section of Subchapter D, Chapter 551, Texas Government Code, of the Texas Open Meetings Act, on any of the above matters under the following sections: Texas Government Code Ann. 551.071 – Consultation with Attorney; Texas Government Code Ann. 551.072 – Real and Personal Property; Texas Government Code Ann. 551.074 – Personnel Matters. No final action, decision, or vote will be taken on any subject or matter in Executive Session.

The West Travis County Public Utility Agency is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Robert Pugh, General Manager at (512) 263-0100 for information.