

**WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY
NOTICE OF MEETING**

TO: THE BOARD OF DIRECTORS OF THE WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of the West Travis County Public Utility Agency (“WTCPUA”) will hold its regular meeting at 10:00 a.m. on Thursday, April 18, 2019 at City of Bee Cave City Hall, 4000 Galleria Parkway, Bee Cave, Texas. The following matters will be considered and may be acted upon at the meeting.

The Consent Agenda allows the Board of Directors to approve all routine, non-controversial items with a single motion, without the need for discussion by the full Board. Any item may be removed from the Consent Agenda and considered individually upon request of a Board member.

Public comments will be accepted only during designated portions of the Board meeting. Citizens wishing to address the Board should complete the citizens’ communication form provided at the entrance to the meeting room so they may be recognized to speak. Speakers will be limited to three minutes to facilitate the opportunity to comment by all those so interested and to support the orderly flow of the meeting.

I. CALL TO ORDER

II. ESTABLISH QUORUM

III. PUBLIC COMMENT

IV. CONSENT AGENDA (J. Riechers)

A. Approve minutes of March 21, 2019 regular Board Meeting.

B. Approve payment of invoices and other related bookkeeping matters including:

1. First Quarter Investment Report

C. Approve Contractor Pay Requests including:

1. SJ Louis Construction of Texas., Ltd. Pay Request No. 9, \$254,918.25, 1340 Transmission Main Project.

2. CFG Industries, LLC, Pay Request No. 12, \$17,387.85, Water Tank and Pump Stations Improvements Project.

3. Landmark Structures I, LP, Pay Request No. 12, \$76,746.70, 1340 Elevated Storage Tank Project.

4. Travis Industries, LLC, Pay Request No. 5, \$99,043.20 Uplands WTP and HS Pump Station Improvements Project.

- D. Approve Non-Standard Service Agreements (NSSAs) including location map for:
 - 1. Preserve at Oak Hill, 17 Water LUEs, 290 System.****
- E. Ratify and confirm all actions taken by the Board of Directors at the October 18, 2018, November 15, 2018, December 13, 2018, January 17, 2019, February 21, 2019, and March 21, 2019 meetings of the Board of Directors.**
- F. Ratify and confirm March 21, 2019 approval of a resolution authorizing the issuance of “West Travis County Public Utility Agency Revenue Bonds, Series 2019”; providing the terms and conditions of the bonds and resolving other matters incident and related to the issuance, payment, security, sale, and delivery of the bonds, including the approval of the distribution of an official statement relating thereto; authorizing the execution of a paying agent/registrars agreement and a bond purchase agreement; and providing an effective date for payment of the final LCRA installment payment and costs of Capital Improvement Projects.**

V. OLD BUSINESS

- A. Discuss, consider and take action regarding pending and/or anticipated litigation, including (S. Albright/D. Klein):**
 - 1. William R. Holms v. West Travis County Public Utility Agency; in Travis County Court of Law #2; C-1-CV-17-003601 (S. Albright).*
 - 2. John Hatchett, Sandra Hatchett and JPH Capital, LLP v. West Travis County Public Utility Agency; in the 201st Judicial District Court, Travis County, Texas; Cause No. D-1-GN-18-001654 (S. Albright).*
 - 3. John Hatchett, Sandra Hatchett and JPH Capital, LLP v. West Travis County Public Utility Agency, No. 03-18-00668-CV in the Court of Appeals for the Third District of Texas at Austin.*
 - 4. John Hatchett, Sandra Hatchett and JPH Capital, LLP v. West Travis County Public Utility Agency, Civil Action No. 1:19-CV-00260 in the United States District Court for the Western District of Texas, Austin Division.*

(These items under V.A may be taken into Executive Session under the consultation with attorney exception).
- B. Discuss, consider, and take action on legislative efforts and legislation in the 86th Legislative Session (S. Albright).**

(This item may be taken into Executive Session under the consultation with attorney exception).

VI. NEW BUSINESS

- A. Discuss, consider, and take action regarding appointment of Interim General Manager, Interim General Manager duties, and WTCPUA operations.**
- B. Discuss, consider, and take action regarding WTCPUA employee salaries and bonuses for FY 2019.**
(This item may be taken into Executive Session under the consultation with attorney exception and personnel matters exception).
- C. Discuss, consider and take action on proposed modification to WTCPUA Rules and Policies regarding Opt-Out Provision for Automatic Read Meters (AMR) (S. Roberts).**
- D. Discuss, consider and take action on draft WTCPUA Raw Water High Turbidity Contingency Plan and Standard Operating Procedures (D. Lozano).**
- E. Discuss, consider and take action on Amendment to Wholesale Water Services Agreement between WTCPUA and Lazy Nine Municipal Utility District No. 1A (S. Albright):**
 - 1. Amendment No. 5, add Delivery Point E for LTISD Middle School No. 3 Water Service.**
- F. Discuss, consider and take action on request from Travis County WCID No. 18 for Emergency Interconnect Agreement with WTCPUA (J. Coker).**
- G. Discuss, consider, and take action regarding Water Facilities Lease Agreement with Travis County Municipal Utility District No. 22 (Provence Subdivision Phase I) (S. Albright).**
- H. Discuss, consider and take action on Summer Engineering Internship Position (J. Coker/J. Riechers).**
- I. Discuss, consider and take action on Resolution authorizing execution of closing documents with Lower Colorado River Authority and other matters necessary for May 1, 2019 closing under the Utility Facilities Installment Purchase Agreement (D. Klein).**
(This item may be taken into Executive Session under the consultation with attorney exception).

VII. STAFF REPORTS

- A. Interim General Manager's Report (J. Riechers).**

- B. Controller’s Report (J. Smith).**
- C. Engineer’s Report (D. Lozano/J. Coker) including:
1. Capital Improvements Plan Update.**
- D. Operations Report (T. Cantu).**

VIII. ADJOURNMENT

Dated: April 12, 2019

Jennifer Riechers
WTCPUA Interim General Manager

The Board of Directors may go into Executive Session, if necessary, pursuant to the applicable section of Subchapter D, Chapter 551, Texas Government Code, of the Texas Open Meetings Act, on any of the above matters under the following sections: Texas Government Code Ann. 551.071 – Consultation with Attorney; Texas Government Code Ann. 551.072 – Real and Personal Property; Texas Government Code Ann. 551.074 – Personnel Matters. No final action, decision, or vote will be taken on any subject or matter in Executive Session.

The West Travis County Public Utility Agency is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Jennifer Riechers, Interim General Manager at (512) 263-0100 for information.