

**WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY
NOTICE OF MEETING**

TO: THE BOARD OF DIRECTORS OF THE WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of the West Travis County Public Utility Agency (“WTCPUA”) will hold its regular meeting at 10:00 a.m. on Thursday, May 16, 2019 at City of Bee Cave City Hall, 4000 Galleria Parkway, Bee Cave, Texas. The following matters will be considered and may be acted upon at the meeting.

The Consent Agenda allows the Board of Directors to approve all routine, non-controversial items with a single motion, without the need for discussion by the full Board. Any item may be removed from the Consent Agenda and considered individually upon request of a Board member.

Public comments will be accepted only during designated portions of the Board meeting. Citizens wishing to address the Board should complete the citizens’ communication form provided at the entrance to the meeting room so they may be recognized to speak. Speakers will be limited to three minutes to facilitate the opportunity to comment by all those so interested and to support the orderly flow of the meeting.

I. CALL TO ORDER

II. ESTABLISH QUORUM

III. PUBLIC COMMENT

IV. CONSENT AGENDA (J. Riechers)

- A. Approve minutes of April 10, 2019 special Board Meeting and April 18, 2019 regular Board Meeting.**
- B. Approve payment of invoices and other related bookkeeping matters.**
- C. Approve Contractor Pay Requests including:**
 - 1. Landmark Structures I, LP, Pay Request 13, \$104,889.50, 1340 Elevated Storage Tank Project.**
- D. Approve Contractor Change Orders including:**
 - 1. S.J. Louis Construction of Texas, Ltd., Change Order No. 3, \$8,685.00, 1340 Transmission Main Project.**

- E. Approve Service Availability Letter:**
 - 1. Bee Cave Learning Center, 13 Water and Wastewater LUEs, Hwy. 71 System.**
- F. Approve Non-Standard Service Agreement (NSSA) including location map for:**
 - 1. Bee Cave Learning Center, 13 Water and Wastewater LUEs, Hwy. 71 System**
- G. Approve purchase of replacement pump for High Service Pump No. 5, \$33,600, Smith Pump Company, Inc.**
- H. Approve Award of Contracts including:**
 - 1. DN Tanks, Inc. for the West Bee Cave Pump Station Ground Storage Tank No. 2 CIP Project for \$1,274,452.00.**
- I. Approve Utility Conveyance Agreements for:**
 - 1. Highpointe, Phase 1, Section 3A.**
- J. Approve Pay Application No. 2 to RTS Water Solutions LLC for \$66,362.17.**
- K. Approve Developer Reimbursement in the amount of \$149,242 to Taylor Morrison for Phase IV of Sawyer Ranch Road Pipeline.**

V. OLD BUSINESS

- A. Discuss, consider and take action regarding pending and/or anticipated litigation, including (S. Albright/D. Klein):**
 - 1. William R. Holms v. West Travis County Public Utility Agency; in Travis County Court of Law #2; C-1-CV-17-003601 (S. Albright).*
 - 2. John Hatchett, Sandra Hatchett and JPH Capital, LLP v. West Travis County Public Utility Agency; in the 201st Judicial District Court, Travis County, Texas; Cause No. D-1-GN-18-001654 (S. Albright).*
 - 3. John Hatchett, Sandra Hatchett and JPH Capital, LLP v. West Travis County Public Utility Agency, No. 03-18-00668-CV in the Court of Appeals for the Third District of Texas at Austin.*
 - 4. John Hatchett, Sandra Hatchett and JPH Capital, LLP v. West Travis County Public Utility Agency, Civil Action No. 1:19-CV-00260 in the United States District Court for the Western District of Texas, Austin Division.*

(These items under V.A may be taken into Executive Session under the consultation with attorney exception).
- B. Discuss, consider, and take action on legislative efforts and legislation in the 86th Legislative Session (S. Albright).**

(This item may be taken into Executive Session under the consultation with attorney exception).

- C. Discuss, consider and take action on proposed modification to WTCPUA Rules and Policies regarding Opt-Out Provision for Automatic Read Meters (AMR) (S. Roberts).**

VI. NEW BUSINESS

- A. Discuss, consider and take action regarding billing software proposal (J. Riechers/J. Smith).**
- B. Discuss, consider, and take action regarding water service to the Driftwood Creek Tract Commercial Project, including:
 - 1. Termination of April 30, 2015 Nonstandard Service Agreement with Driftwood Investments, Inc. (3 LUEs).**
 - 2. Fourth Amendment to the Wholesale Water Supply Agreement with the City of Dripping Springs (26 LUEs)****

(This item may be taken into Executive Session under the consultation with attorney exception).

- C. Discuss, consider, and take action regarding a potential agreement for tertiary treatment with CCNG (D. Klein).**

(This item may be taken into Executive Session under the consultation with attorney exception).

- D. Discuss, consider and take action on Murfee Engineering Company engineering services proposals including (D. Lozano):
 - 1. Wastewater Solids Management Master Plan, \$140,735.00**
 - 2. Sawyer Ranch 1340 Conversion, \$92,000.00****
- E. Discuss, consider and take action on Letter Agreement with Travis County WCID #18 for emergency interconnect (D. Lozano).**

VII. STAFF REPORTS

- A. Interim General Manager's Report (J. Riechers).**
- B. Controller's Report (J. Smith).**
- C. Engineer's Report (D. Lozano) including:
 - 1. Capital Improvements Plan Update.****
- D. Operations Report (C. Jeffrey).**

VIII. ADJOURNMENT

Dated: May 10, 2019

Jennifer Riechers

Jennifer Riechers

WTCPUA Interim General Manager

The Board of Directors may go into Executive Session, if necessary, pursuant to the applicable section of Subchapter D, Chapter 551, Texas Government Code, of the Texas Open Meetings Act, on any of the above matters under the following sections: Texas Government Code Ann. 551.071 – Consultation with Attorney; Texas Government Code Ann. 551.072 – Real and Personal Property; Texas Government Code Ann. 551.074 – Personnel Matters. No final action, decision, or vote will be taken on any subject or matter in Executive Session.

The West Travis County Public Utility Agency is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Jennifer Riechers, Interim General Manager at (512) 263-0100 for information.