

**WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY
NOTICE OF MEETING**

TO: THE BOARD OF DIRECTORS OF THE WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of the West Travis County Public Utility Agency (“WTCPUA”) will hold its regular meeting at 10:00 a.m. on Thursday, June 20, 2019 at Bee Cave City Hall, 4000 Galleria Parkway, Bee Cave, Texas. The following matters will be considered and may be acted upon at the meeting.

The Consent Agenda allows the Board of Directors to approve all routine, non-controversial items with a single motion, without the need for discussion by the full Board. Any item may be removed from the Consent Agenda and considered individually upon request of a Board member.

Public comments will be accepted only during designated portions of the Board meeting. Citizens wishing to address the Board should complete the citizens’ communication form provided at the entrance to the meeting room so they may be recognized to speak. Speakers will be limited to three minutes to facilitate the opportunity to comment by all those so interested and to support the orderly flow of the meeting.

I. CALL TO ORDER

II. ESTABLISH QUORUM

III. BOARD BUSINESS

- A. Discuss, consider and take action on confirmation of Participating Members appointment of Scott Roberts and Bill Goodwin to PUA Board.**
- B. Discuss, consider and take action on election of officers to Board.**

IV. PUBLIC COMMENT

V. CONSENT AGENDA (J. Riechers)

- A. Approve minutes of May 16, 2019 regular Board Meeting.**
- B. Approve payment of invoices and other related bookkeeping matters.**
- C. Approve Contractor Pay Requests including:**
 - 1. SJ Louis Construction of Texas., Ltd. Pay Request No. 10, \$35,806.50, 1340 Transmission Main Project.**
 - 2. Landmark Structures I, LP, Pay Request No. 14, \$54,368.50, 1340 Elevated Storage Tank Project.**

3. **Travis Industries, LLC, Pay Request No. 6 & Final, \$20,369.90, Uplands WTP & HS Pump Station.**
- D. **Approve Contractor Change Orders including:**
 1. **SJ Louis Construction of Texas., Ltd. Change Order No. 3, \$10,010.00, 1340 Transmission Main Project.**
- E. **Approve Utility Conveyance Agreements to convey facilities to the WTCPUA from the following:**
 1. **Bee Cave Professional Park**
 2. **Creeks Edge**
 3. **Code Ranch**
 4. **Spillman Ranch, Ph. 1, Sect 10**
 5. **Travis County Emergency Services District No. 6 (Station 606)**
- F. **Approve Developer Reimbursements to:**
 1. **CCNG for Section A, Section V-B and Preserve Villas, \$238,912.41**
 2. **High Pointe Ph 5, Sect. 3 \$257,231.24**
- G. **Approve total reimbursable costs for High Pointe Phase 1, Section 3A as determined by Maxwell, Locke & Ritter report.**
- H. **Approve Agreement for Waterline Extension Along Bee Cave Parkway (Bee Cave Professional Park)**

VI. OLD BUSINESS

- A. **Discuss, consider and take action regarding pending and/or anticipated litigation, including (S. Albright/D. Klein):**
 1. *William R. Holms v. West Travis County Public Utility Agency; in Travis County Court of Law #2; C-1-CV-17-003601 (S. Albright).*
 2. *John Hatchett, Sandra Hatchett and JPH Capital, LLP v. West Travis County Public Utility Agency; in the 201st Judicial District Court, Travis County, Texas; Cause No. D-1-GN-18-001654 (S. Albright).*
 3. *John Hatchett, Sandra Hatchett and JPH Capital, LLP v. West Travis County Public Utility Agency, No. 03-18-00668-CV in the Court of Appeals for the Third District of Texas at Austin.*
 4. *John Hatchett, Sandra Hatchett and JPH Capital, LLP v. West Travis County Public Utility Agency, Civil Action No. 1:19-CV-00260 in the United States District Court for the Western District of Texas, Austin Division.*

(These items under V.A may be taken into Executive Session under the consultation with attorney exception).

- B. Discuss, consider, and take action on legislative efforts and legislation in the 86th Legislative Session (S. Albright).**
(This item may be taken into Executive Session under the consultation with attorney exception).
- C. Discuss, consider and take action on proposed modification to WTCPUA Rules and Policies regarding Opt-Out Provision for Automatic Read Meters (AMR) (S. Roberts).**

VII. NEW BUSINESS

- A. Discuss, consider, and take action regarding Travis County Municipal Utility District No. 22 (Provence Subdivision Phase I, Section 1) Service Extension Request, including (S. Albright):**
 - 1. Water Facilities Lease Agreement;**
 - 2. Special Warranty Deed conveying Elevated Storage Tank site; and**
 - 3. Billing matters.**
(This item may be taken into Executive Session under the consultation with attorney exception).
- B. Discuss, consider and take action on FY 2019 Audit Engagement Letter with Maxwell, Locke and Ritter (J. Smith).**
- C. Discuss, consider and take action on Consent to Assignment of Reimbursement Rights from CCNG Development Company, L.P. to Southside Bank for the East Village Subdivision (D. Klein).**
- D. Discuss, consider and take action on Consent to Assignment of Reimbursement Rights from Synchro Realty, L.L.C. to Southside Bank for the Spanish Oaks Subdivision (D. Klein).**
- E. Discuss, consider and take action on Order Setting a Public Hearing on Amendments to Wholesale and Retail Water and Wastewater Rates (D. Klein).**
- F. Discuss, consider, and take action on the assessment of impact fees (B. Goodwin).**
(This item may be taken into Executive Session under the consultation with attorney exception).
- G. Discuss, consider, and take action regarding Land Use Restriction Easement with the Texas Nature Conservancy (Southwest Parkway Pump Station) (D. Lozano/S. Albright).**


- H. Discuss, consider and take action on review of Hays WCID #1 Wholesale Water Service Agreement (D. Lozano).**
(This item may be taken into Executive Session under the consultation with attorney exception).
- I. Discuss, consider, and take action regarding engineering services proposals from Murfee Engineering Co., Inc. (D. Lozano).**
 - 1. Hamilton Pool Road Pump Station GST No. 2 CIP Project design, approval and construction administration, (\$187,688).**
- J. Discuss, consider and take action regarding engineering services proposal from CP&Y for architectural services at the Uplands WTP Trident Room and Office Building Renovations Project.**
- K. Discuss, consider and take action regarding customer complaint and contractual relationship with outside inspector.**
(This item may be taken into Executive Session under the consultation with attorney exception).

VIII. STAFF REPORTS

- A. Interim General Manager’s Report (J. Riechers).**
- B. Controller’s Report (J. Smith), including:**
 - 1. Order approving investment officers.**
- C. Engineer’s Report (D. Lozano) including:**
 - 1. Capital Improvements Plan Update.**
- D. Operations Report (C. Jeffrey).**

IX. ADJOURNMENT

Dated: June 14, 2019



 Jennifer Riechers
 WTCPUA Interim General Manager

 The Board of Directors may go into Executive Session, if necessary, pursuant to the applicable section of Subchapter D, Chapter 551, Texas Government Code, of the Texas Open Meetings Act, on any of the above matters under the following sections: Texas Government Code Ann. 551.071 – Consultation with Attorney; Texas Government Code Ann. 551.072 – Real and Personal

Property; Texas Government Code Ann. 551.074 – Personnel Matters. No final action, decision, or vote will be taken on any subject or matter in Executive Session.

The West Travis County Public Utility Agency is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Jennifer Riechers, Interim General Manager at (512) 263-0100 for information.