

**WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY  
NOTICE OF MEETING**

**TO: THE BOARD OF DIRECTORS OF THE WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY AND TO ALL OTHER INTERESTED PERSONS:**

Notice is hereby given that the Board of Directors of the West Travis County Public Utility Agency (“WTCPUA”) will hold its regular meeting at 10:00 a.m. on Thursday, July 18, 2019 at Bee Cave City Hall, 4000 Galleria Parkway, Bee Cave, Texas. The following matters will be considered and may be acted upon at the meeting.

The Consent Agenda allows the Board of Directors to approve all routine, non-controversial items with a single motion, without the need for discussion by the full Board. Any item may be removed from the Consent Agenda and considered individually upon request of a Board member.

*Public comments will be accepted only during designated portions of the Board meeting. Citizens wishing to address the Board should complete the citizens’ communication form provided at the entrance to the meeting room so they may be recognized to speak. Speakers will be limited to three minutes to facilitate the opportunity to comment by all those so interested and to support the orderly flow of the meeting.*

**I. CALL TO ORDER**

**II. ESTABLISH QUORUM**

**III. PUBLIC COMMENT**

**IV. CONSENT AGENDA (J. Riechers)**

- A. Approve minutes of June 20, 2019 regular Board Meeting and June 20, 2019 Budget Workshop.**
- B. Approve payment of invoices and other related bookkeeping matters including:
  - 1. Quarterly Investment Report.****
- C. Approve Contractor Pay Requests including:
  - 1. SJ Louis Construction of Texas., Ltd. Pay Request No. 11, \$13,621.05, 1340 Transmission Main Project.**
  - 2. Landmark Structures I, LP, Pay Request No. 15, \$31,027.00, 1340 Elevated Storage Tank Project.**
  - 3. RTS Water Solutions, Pay App No. 3, \$22,100.76, Meter Replacement Project.****

**D. Approve Utility Conveyance Agreements to convey facilities to the WTCPUA from the following:**

1. All Stor Bee Cave, Ltd.
2. Spillman Ranch, Phase 1, Section 10

**E. Approve Debt Service Payments to:**

1. BOK Financial, Revenue and Refunding Bonds, Series 2017, \$3,391,975.
2. BOK Financial, Revenue and Refunding Bonds, Series 2013, \$3,126,187.50.
3. BOK Financial, Revenue Bonds, Series 2015, \$1,042,131.25.
4. BOK Financial, Revenue Bonds, Series 2019 \$198,952.08

**V. OLD BUSINESS**

**A. Discuss, consider and take action regarding pending and/or anticipated litigation, including (S. Albright/D. Klein):**

1. *William R. Holms v. West Travis County Public Utility Agency; in Travis County Court of Law #2; C-1-CV-17-003601 (S. Albright).*
2. *John Hatchett, Sandra Hatchett and JPH Capital, LLP v. West Travis County Public Utility Agency; in the 201st Judicial District Court, Travis County, Texas; Cause No. D-1-GN-18-001654 (S. Albright).*
3. *John Hatchett, Sandra Hatchett and JPH Capital, LLP v. West Travis County Public Utility Agency, No. 03-18-00668-CV in the Court of Appeals for the Third District of Texas at Austin.*
4. *John Hatchett, Sandra Hatchett and JPH Capital, LLP v. West Travis County Public Utility Agency, Civil Action No. 1:19-CV-00260 in the United States District Court for the Western District of Texas, Austin Division.*  
*(These items under V.A may be taken into Executive Session under the consultation with attorney exception).*

**B. Discuss, consider, and take action on legislative efforts and legislation in the 86th Legislative Session (S. Albright).**

*(This item may be taken into Executive Session under the consultation with attorney exception).*

**C. Discuss, consider and take action on proposed modification to WTCPUA Rules and Policies regarding Opt-Out Provision for Automatic Read Meters (AMR) (S. Roberts).**

**D. Discuss, consider and take action on review of Hays WCID #1 Wholesale Water Service Agreement (D. Lozano).**

*(This item may be taken into Executive Session under the consultation with attorney exception).*

**VI. NEW BUSINESS**


- A. Discuss, consider and take action on review of FY 2020 Draft Budget.**  
*(This item may be taken into Executive Session under the consultation with attorney exception).*
- B. Discuss, consider and take action on updated organizational chart.**  
*(This item may be taken into Executive Session under the consultation with attorney and personnel matters exception).*

**VII. STAFF REPORTS**

- A. Interim General Manager’s Report ( J. Riechers).**
- B. Controller’s Report (J. Smith), including:**
- C. Engineer’s Report (D. Lozano) including:**
  - 1. Capital Improvements Plan Update.**
- D. Operations Report (C. Jeffrey).**

**VIII. ADJOURNMENT**

Dated: July 12, 2019

  
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Jennifer Riechers  
WTCPUA Interim General Manager

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The Board of Directors may go into Executive Session, if necessary, pursuant to the applicable section of Subchapter D, Chapter 551, Texas Government Code, of the Texas Open Meetings Act, on any of the above matters under the following sections: Texas Government Code Ann. 551.071 – Consultation with Attorney; Texas Government Code Ann. 551.072 – Real and Personal Property; Texas Government Code Ann. 551.074 – Personnel Matters. No final action, decision, or vote will be taken on any subject or matter in Executive Session.

The West Travis County Public Utility Agency is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Jennifer Riechers, Interim General Manager at (512) 263-0100 for information.