

**WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY  
NOTICE OF MEETING**

**TO: THE BOARD OF DIRECTORS OF THE WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY AND TO ALL OTHER INTERESTED PERSONS:**

Notice is hereby given that the Board of Directors of the West Travis County Public Utility Agency (“WTCPUA”) will hold its regular meeting at 10:00 a.m. on Thursday, February 20, 2020 at Bee Cave City Hall, 4000 Galleria Parkway, Bee Cave, Texas. The following matters will be considered and may be acted upon at the meeting.

The Consent Agenda allows the Board of Directors to approve all routine, non-controversial items with a single motion, without the need for discussion by the full Board. Any item may be removed from the Consent Agenda and considered individually upon request of a Board member.

*Public comments will be accepted only during designated portions of the Board meeting. Citizens wishing to address the Board should complete the citizens’ communication form provided at the entrance to the meeting room so they may be recognized to speak. Speakers will be limited to three minutes to facilitate the opportunity to comment by all those so interested and to support the orderly flow of the meeting.*

**I. CALL TO ORDER**

**II. ESTABLISH QUORUM**

**III. ELECTION OF OFFICERS**

**IV. PUBLIC COMMENT**

**V. CONSENT AGENDA (J. Riechers)**

- A. Approve minutes of January 16, 2020 regular Board Meeting.**
- B. Approve payment of invoices and other related bookkeeping matters.**
- C. Approve Contractor Pay Requests including:**
  - 1. Cash Construction Company, Inc., Pay Application No. 3, \$362,970.00 Raw Water Line No. 2 CIP Project**
  - 2. DN Tanks, Inc., Pay Application No. 5, \$92,175.65 West Bee Cave Pump Station GST No. 2 CIP Project**
  - 3. SJ Louis Construction of Texas., Ltd. Pay Request No. 13 & Final, \$121,070.14, 1340 Transmission Main CIP Project**
- D. Approve Consent to Assignment for Forbes Tract**

## **VI. OLD BUSINESS**

### **A. Discuss, consider and take action regarding pending and/or anticipated litigation, including (S. Albright/D. Klein):**

1. *John Hatchett, Sandra Hatchett and JPH Capital, LLP v. West Travis County Public Utility Agency; in the 201st Judicial District Court, Travis County, Texas; Cause No. D-1-GN-18-001654.*
  2. *John Hatchett, Sandra Hatchett and JPH Capital, LLP v. West Travis County Public Utility Agency, No. 03-18-00668-CV in the Court of Appeals for the Third District of Texas at Austin.*
  3. *John Hatchett, Sandra Hatchett and JPH Capital, LLP v. West Travis County Public Utility Agency, Civil Action No. 1:19-CV-00260 in the United States District Court for the Western District of Texas, Austin Division.*
- (These items under VI.A may be taken into Executive Session under the consultation with attorney exception).*

## **VII. NEW BUSINESS**

### **A. Discuss, consider, and take action on Resolution Regarding Request by the WTCPUA to the Participating Entities to Use Eminent Domain Authority.**

*(This item may be taken into Executive Session under the consultation with attorney exception and real and personal property exception).*

### **B. Discuss, consider, and take action on Memorandum of Understanding between the WTCPUA and Participating Entities regarding use of eminent domain authority for necessary WTCPUA facilities.**

*(This item may be taken into Executive Session under the consultation with attorney exception and real and personal property exception).*

### **C. Discuss, consider, and take action on draft Resolution Regarding Request by the WTCPUA to the City of Bee Cave to use Eminent Domain Authority for easement rights.**

*(This item may be taken into Executive Session under the consultation with attorney exception and real and personal property exception).*

### **D. Discuss, consider and take action on amendment to Wholesale Agreement with Travis County MUD No. 12 related to Bee Creek Sports Complex.**

*(This item may be taken into Executive Session under the consultation with attorney exception).*

### **E. Discuss, consider and take action regarding a proposal from Murfee Engineering Company, Inc. for engineering services for the Water**

**Treatment Plant Solids Management Master Plan CIP Project, \$57,000 (D. Lozano)**


- F. Discuss, consider and take action regarding a request for budget amendment for the Raw Water Line 2 CIP Project, \$75,000 (D. Lozano)**
- G. Discuss, consider and take action regarding TxDOT 620 widening project as it impacts WTCPUA facilities (G. Murfee).**
- H. Discuss, consider, and take action regarding appeal of Weekly Homes, LLC concerning the assessment of impact fees for the Burba Ranch Subdivision, pursuant to WTCPUA Tariff Section 2.16. (J. Riechers).**  
*(This item may be taken into Executive Session under the consultation with attorney exception).*

**VIII. STAFF REPORTS**

- A. General Manager’s Report (J. Riechers).**
- B. Controller’s Report (J. Smith).**
- C. Engineer’s Report (D. Lozano) including:**
  - 1. Capital Improvements Plan Update.**
- D. Operations Report (C. Jeffrey).**
- E. Customer Service Report.**

**IX. ADJOURNMENT**

Dated: February 14, 2020

  
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Jennifer Riechers  
WTCPUA General Manager

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The Board of Directors may go into Executive Session, if necessary, pursuant to the applicable section of Subchapter D, Chapter 551, Texas Government Code, of the Texas Open Meetings Act, on any of the above matters under the following sections: Texas Government Code Ann. 551.071 – Consultation with Attorney; Texas Government Code Ann. 551.072 – Real and Personal Property; Texas Government Code Ann. 551.074 – Personnel Matters. No final action, decision, or vote will be taken on any subject or matter in Executive Session.

The West Travis County Public Utility Agency is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be

provided upon request. Please call Jennifer Riechers, General Manager at (512) 263-0100 for information.