

**WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY  
NOTICE OF MEETING**

**TO: THE BOARD OF DIRECTORS OF THE WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY AND TO ALL OTHER INTERESTED PERSONS:**

Notice is hereby given that the Board of Directors of the West Travis County Public Utility Agency (“WTCPUA”) will hold its regular meeting at 1:00 p.m. on Thursday, November 19, 2020 at Bee Cave City Hall, 4000 Galleria Parkway, Bee Cave, Texas **with limited attendance and via remote access** in accordance with the Governor’s March 16, 2020 proclamation suspending certain open meetings statutes in response to the current COVID-19 pandemic and statewide disaster declaration, as extended.

**In person attendance will be limited. Face masks will be required pursuant to Travis County Order 2020-16. Temperature checks may be required upon entering the meeting room. In lieu of attending the meeting in person, members of the public may listen to and participate in the meeting via conference call or video conference. To participate in the meeting, please dial toll-free 877-568-4106, and enter access code 249-252-317 when prompted or access online at <https://global.gotomeeting.com/join/249252317>.**

**If you sign up to speak, to minimize sound distortion for other listeners, we request that you use the provided phone number for the audio portion of the meeting. Alternately, if using your computer’s microphone, please utilize headphones or turn off your speaker while you are speaking.**

**All speakers must send a written request to [jriechers@wtcpua.org](mailto:jriechers@wtcpua.org) 2 hours in advance of the meeting (November 19th by 11:00 A.M.) If you wish to speak during the meeting, please provide your **name, phone number, and the agenda item(s) you wish to comment on.****

Members of the public who wish to submit their written comments on a listed agenda item can submit their comments by emailing [jriechers@wtcpua.org](mailto:jriechers@wtcpua.org). Comments must be received by 11:00 A.M. on November 19, 2020.

The following matters will be considered and may be acted upon at the meeting.

The Consent Agenda allows the Board of Directors to approve all routine, non-controversial items with a single motion, without the need for discussion by the full Board. Any item may be removed from the Consent Agenda and considered individually upon request of a Board member.

*Public comments will be accepted only during designated portions of the Board meeting. Speakers will be limited to three minutes to facilitate the opportunity to comment by all those so interested and to support the orderly flow of the meeting.*

**I. CALL TO ORDER**

**II. ESTABLISH QUORUM**

**III. PUBLIC COMMENT**

**IV. CONSENT AGENDA (J. Riechers)**

- A. Approve minutes of October 22, 2020 regular Board Meeting.**
- B. Approve payment of invoices.**
- C. Approve Contractor Pay Requests including:**
  - 1. DN Tanks, Pay Application No. 3, \$400,461.10 Southwest Parkway GST 1 CIP Project**
  - 2. G Creek Construction, Pay Application No. 1, \$85,561.20, Hamilton Pool Road Pump Station Expansion CIP Project**
- D. Approve Contractor Change Orders to:**
  - 1. DN Tanks, Change Order No. 1, -\$16,214.00, Southwest Parkway GST 1 CIP Project.**
- E. Approve Service Availability Letter for:**
  - 1. City of Dripping Springs -- Double L Ranch, 1,710 LUEs, 290 District.**
- F. Approve expenses related to:**
  - 1. Raw Water Pump 3 motor, Austin Armature, \$48,082.19**
  - 2. High Service Pump 1 motor, Smith Pump Company, \$29,907.00**
  - 3. Raw Water Pump 5 VFD, Elliott Electric Supply, \$25,277.00**

**V. OLD BUSINESS**

- A. Discuss, consider and take action regarding pending litigation, settlement offers, and agreement for settlement of litigation, relating to the following: (S. Albright/D. Klein):**
  - 1. John Hatchett, Sandra Hatchett and JPH Capital, Ltd v. West Travis County Public Utility Agency; in the 201st Judicial District Court, Travis County, Texas; Cause No. D-1-GN-18-001654.*
  - 2. John Hatchett, Sandra Hatchett and JPH Capital, Ltd v. West Travis County Public Utility Agency, Civil Action No. 1:19-CV-00260 in the United States District Court for the Western District of Texas, Austin Division.*
  - 3. Masonwood HP, Ltd v. West Travis County Public Utility Agency, in the 345<sup>th</sup> Judicial District Court, Travis County, Texas; Cause No. D-1-GN-20-002238.*
  - 4. Weekley Homes LLP v. West Travis County Public Utility Agency, in the 200<sup>th</sup> Judicial District Court, Travis County, Texas; Cause No. D-1-GN-20-002291.*

*(These items under V.A may be taken into Executive Session under the consultation with attorney exception).*

- B. Discuss, consider and take action on Approval of Compromise and Settlement Agreement with John Hatchett, Sandra Hatchett, JPH Capital, Ltd, Masonwood HP, and Travis County MUD 22.**

*(This item may be taken into Executive Session under the consultation with attorney exception)*

- C. Discuss, consider and take action on Amended and Restated Non Standard Service Agreement with Masonwood HP, Ltd. for the Provence Subdivision (S Albright).**

*(This item may be taken into Executive Session under the consultation with attorney exception).*

## **VI. NEW BUSINESS**

- A. Discuss, consider and approve changes to TCDRS plan provisions and benefits and elect plan contribution rate for 2021 (J. Smith).**
- B. Discuss, consider and take action on Supplemental Scope of Services to Uplands WTP Renovation Project (J. Riechers).**
- C. Discuss, consider and take action on a proposal from Murfee Engineering to provide engineering services related to the Raw Water Line 2 Fiber Optic Communication CIP Project (D. Lozano).**
- D. Discuss, consider and take possible action to establish Hays County and Travis County Subcommittees to review direct impacts on the system and provide recommendations on policy and administration relative to those jurisdictions (W. Smith).**
- E. Discuss, consider and take action on draft policy related to Fats, Oil and Grease (FOG) program (J. Riechers).**
- F. Discuss, consider, and take action regarding proposal from Lloyd Gosselink regarding legislative services for the 87<sup>th</sup> Session of the Texas Legislature (S. Albright).**


## **VII. STAFF REPORTS**

- A. General Manager's Report (J. Riechers).**
- B. Controller's Report (J. Smith).**

- C. **Operations Report (E. Morgan).**
- D. **Engineer's Report (D. Lozano) including:**
  - 1. **Capital Improvements Plan Update**
  - 2. **Bohls WWTP Design Evaluation Report**

**VIII. ADJOURNMENT**

Dated: November 13, 2020

  
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Jennifer Riechers  
WTCPUA General Manager

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The Board of Directors may go into Executive Session, if necessary, pursuant to the applicable section of Subchapter D, Chapter 551, Texas Government Code, of the Texas Open Meetings Act, on any of the above matters under the following sections: Texas Government Code Ann. 551.071 – Consultation with Attorney; Texas Government Code Ann. 551.072 – Real and Personal Property; Texas Government Code Ann. 551.074 – Personnel Matters. No final action, decision, or vote will be taken on any subject or matter in Executive Session.

The West Travis County Public Utility Agency is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Jennifer Riechers, General Manager at (512) 263-0100 for information.