

**WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY
NOTICE OF MEETING**

TO: THE BOARD OF DIRECTORS OF THE WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of the West Travis County Public Utility Agency (“WTCPUA”) will hold its regular meeting at 1:00 p.m. on Thursday, July 15, 2021 at Bee Cave City Hall, 4000 Galleria Parkway, Bee Cave, Texas and via remote access in accordance with the Governor’s March 16, 2020 proclamation suspending certain open meetings statutes in response to the current COVID-19 pandemic and statewide disaster declaration, as extended.

In lieu of attending the meeting in person, members of the public may listen to and participate in the meeting via conference call or video conference. To participate in the meeting, please dial toll-free 888 788 0099 and enter Meeting ID 813 6595 0343 Passcode 743923 when prompted or access online at <https://us06web.zoom.us/j/81365950343?pwd=Qjc1UWRoTElzVFJZQ2F5czYzdVBDbDdz09>

All remote speakers must send a written request to jriechers@wtcpua.org 2 hours in advance of the meeting (July 15th by 11:00 A.M.) If you wish to speak during the meeting, please provide your name, phone number, and the agenda item(s) you wish to comment on.

Members of the public who wish to submit their written comments on a listed agenda item can submit their comments by emailing jriechers@wtcpua.org. Comments must be received by 11:00 A.M. on July 15, 2021.

The following matters will be considered and may be acted upon at the meeting.

The Consent Agenda allows the Board of Directors to approve all routine, non-controversial items with a single motion, without the need for discussion by the full Board. Any item may be removed from the Consent Agenda and considered individually upon request of a Board member.

*Public comments will be accepted only during designated portions of the Board meeting.
Speakers will be limited to three minutes to facilitate the opportunity to comment by all those so interested and to support the orderly flow of the meeting.*

- I. CALL TO ORDER**
- II. ESTABLISH QUORUM**
- III. PUBLIC COMMENT**
- IV. CONSENT AGENDA (J. Riechers)**

- A. Approve minutes of May 20, 2021 regular Board Meeting.**
- B. Approve payment of invoices and other bookkeeping matters, including;**
 - 1. BOK Financial, Revenue and Refunding Bonds, Series 2013, \$3,223,625.00**
 - 2. BOK Financial, Revenue Bonds, Series 2015, \$800,181.25.**
 - 3. BOK Financial, Revenue and Refunding Bonds, Series 2017, \$3,396,200.00**
 - 4. BOD Financial, Revenue Bonds, Series 2019 \$613,475**
 - 5. Quarterly investment report**
- C. Ratify Approval of Contractor Pay Requests paid in June, 2021:**
 - 1. Payton Construction, Pay Application 4, \$139,323.84, County Line 1308 Pump Station 1340 Conversion;**
 - 2. DN Tanks, Inc., Pay Application 10 \$200,143.76, Southwest Parkway Ground Storage Tank;**
- D. Approve Contractor Pay Requests including:**
 - 1. Payton Construction, Pay Application 5, \$25,710.16, County Line 1308 Pump Station 1340 Conversion;**
 - 2. DN Tanks, Inc., Pay Application 11, \$215,964.83, Southwest Parkway Ground Storage Tank; and**
 - 3. Austin Engineering Company, Pay Application 5, \$8,550.00, Lift Station 9 Rehab.**

V. OLD BUSINESS

- A. Discuss, consider and take action regarding pending litigation, relating to the following: (S. Albright/D. Klein):**
 - 1. Weekley Homes LLP v. West Travis County Public Utility Agency, in the 200th Judicial District Court, Travis County, Texas; Cause No. D-1-GN-20-002291.**
(This item under V.A may be taken into Executive Session under the consultation with attorney exception).

VI. NEW BUSINESS

- A. Discuss, consider and take action regarding 87th Regular Session of the Texas Legislature (S. Albright).**
- B. Discuss, consider and take action on letter from Signal Hill Area Alliance (J. Riechers).**

(This item may be taken into Executive Session under the consultation with attorney exception).

- C. Discuss, consider and take action on Order and amendment to WTCPUA Administrative Financial Policies regarding approval of contract pay applications and scheduled bond payments by General Manager (J. Riechers).**
- D. Discuss, consider and take action on Order Setting Public Hearings on Amendments to the WTCPUA's Water and Wastewater Land Use Assumptions, Capital Improvement Plans and Impact Fees (D. Klein).**
- E. Discuss, consider and take action on FY 2021 Audit Engagement Letter for Maxwell, Locke and Ritter (J. Smith).**
- F. Discuss, consider and take action on Draft Land Use Assumptions and Capital Improvement Plan report and Impact Fee Study (G. Murfee).**
(This item may be taken into Executive Session under the consultation with attorney exception).
- G. Discuss, consider and take action on update from Nelisa Heddin Consulting regarding the Impact Fee Study (N. Heddin).**
- H. Discuss, consider and take action regarding Texas Open Meetings Act suspensions (S. Albright).**
- I. Discuss, consider and take action on proposal from Murfee Engineering, Inc. for Fitzhugh Road Line Relocation for \$163,800 (G. Murfee).**

VII. STAFF REPORTS

- A. General Manager's Report (J. Riechers).**
- B. Controller's Report (J. Smith).**
- C. Operations Report (E. Morgan).**
- D. Engineer's Report (G. Murfee) including:**
 - 1. Capital Improvements Plan Update**

VIII. ADJOURNMENT

Dated: July 11, 2021



Jennifer Riechers

WTCPUA General Manager

The Board of Directors may go into Executive Session, if necessary, pursuant to the applicable section of Subchapter D, Chapter 551, Texas Government Code, of the Texas Open Meetings Act, on any of the above matters under the following sections: Texas Government Code Ann. 551.071 – Consultation with Attorney; Texas Government Code Ann. 551.072 – Real and Personal Property; Texas Government Code Ann. 551.074 – Personnel Matters. No final action, decision, or vote will be taken on any subject or matter in Executive Session.

The West Travis County Public Utility Agency is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Jennifer Riechers, General Manager at (512) 263-0100 for information.